

## “WHO REVIEWS WHAT” FOR COURSE PROPOSALS 2020-2021

KEY												
1. Originator												
2. Initial Reviewer												
3. Department Curriculum Committee												
4. Department Chair												
5. College Curriculum Committee												
6. College Dean												
7. Curriculum Support Office												
8. Undergraduate Policies and Curriculum Committee												
9. Graduate Policies and Curriculum Committee												
10. Other (Faculty Affairs, EPCC, Fiscal Services, General Education Council, etc.)												
11. Provost/Provost Designee												
Curriculog question:	Who reviews:										What each level of review in the Curriculum Process should consider:	
	1	2	3	4	5	6	7	8	9	1	1	
	0	1										
Proposed Changes (Existing Course)												<div style="display: flex; flex-direction: column; gap: 10px;"> <div style="display: flex; align-items: flex-start;"> <div style="width: 15px; height: 15px; background-color: #fff9c4; margin-right: 5px;"></div> <div>The faculty originator uploads all supporting documentation and completes all answers.</div> </div> <div style="display: flex; align-items: flex-start;"> <div style="width: 15px; height: 15px; background-color: #c8e6c9; margin-right: 5px;"></div> <div>The initial reviewer ensures that the proposal is on the correct proposal version and type for the changes being requested. The initial reviewer ensures that all required supporting documentation is included and consistent with the proposal. The initial reviewer checks the proposal for accuracy as well as for basic formatting and grammar errors. If changes may involve BOR and/or KSU policy, the initial reviewer contacts any additional levels of review needed: including but not limited to the curriculum support office, accreditation, assessment, or registrar.</div> </div> </div>

													<ul style="list-style-type: none"> <li><span style="color: yellow;">■</span> The department committee ensures that the proposed changes align with the program’s mission and goals.</li> <li><span style="color: cyan;">■</span> The department chair ensures that the proposed changes can be implemented with consideration for budget impacts. The department chair ensures that the proposed changes align with the department’s mission and goals.</li> <li><span style="color: red;">■</span> The college curriculum committee determines the quality of the proposed changes and looks for content overlap within the college.</li> <li><span style="color: lightblue;">■</span> The college dean ensures that the proposed changes align with the college’s mission and goals. The dean ensures that the instructional and other resources needed to implement the proposed changes are available.</li> <li><span style="color: purple;">■</span> The CSO office ensures that the proposed changes align with BOR and/or KSU policy. The CSO office ensures that all required supporting documentation is included and consistent with the proposal. The CSO office ensures that the requested changes can be functionally implemented.</li> <li><span style="color: pink;">■</span> The university level committee considers overlap with other courses.</li> <li><span style="color: brown;">■</span> If a proposal is for a teacher education course outside of Bagwell it will be reviewed by EPCC and BCOE Dean.</li> <li><span style="color: gray;">■</span> The Provost/Provost designee reviews the proposal for accuracy and ensures that all possible impacted parties have been informed of the proposed changes.</li> </ul>
Implementation Term/Year												<ul style="list-style-type: none"> <li><span style="color: yellow;">■</span> The faculty originator ensures that the proposed implementation year is possible after consulting the curriculum deadlines for the current academic year cycle.</li> <li><span style="color: lightgreen;">■</span> The initial reviewer ensures that the implementation date is possible.</li> <li><span style="color: orange;">■</span> The department committee ensures that the proposed timeline reflects the program’s needs.</li> </ul>	

																																		<p> The department chair ensures that the proposed timeline reflects the department's needs.</p> <p> The CSO office ensures that the proposed timeline is possible. The Registrar's office reviews at CSO level to confirm that the course implementation is possible as proposed.</p> <p> The Provost/ Provost designee ensures that the course can be implemented at the requested date, and if not, works with the program to alter the implementation date as needed.</p>
Type of Course (New Course)																																		<p> The faculty originator determines what activities students will be doing (lecture-based, directed study, field experience, etc.). This will be used to calculate the correct number of credit hours and determine the credit hour ratio.</p> <p> The initial reviewer ensures that the answer is complete.</p>
I have completed and attached an impact report for this course (Existing Course)																																		<p> The faculty originator runs the impact report and attaches it to the proposal. All programs noted as impacted need to be contacted and documentation of this notification attached to the proposal.</p> <p> The initial reviewer ensures that all documentation is attached and complete.</p>
Impact of Changes: I have conferred with other departments that might be impacted by these changes. Or Impact of Changes: The changes identified in this proposal do not impact offerings in other departments.																																		<p> The faculty originator ensures that all documentation is attached or attests that none is needed.</p> <p> The initial reviewer ensures that all documentation is complete and accurate.</p> <p> The CSO office ensures that all points of impact have been considered.</p> <p>  The university level committee ensures a lack of conflict with other courses and programs.</p>



Is this a teacher education proposal originating from outside the Bagwell College of Education?		<ul style="list-style-type: none"> <li> The faculty originator determines if a proposal meets this criterion to ensure proper routing.</li> <li> The initial reviewer ensures that the box is checked.</li> <li> The CSO office checks that the proposal is routed correctly.</li> <li> If a program is a teacher education proposal outside of Bagwell it will be reviewed by EPCC and the BCOE Dean.</li> </ul>
Level of Course		<ul style="list-style-type: none"> <li> The faculty originator checks if it is an undergraduate or graduate course to ensure proposal is routed correctly.</li> <li> The initial reviewer ensures that the answer is complete.</li> <li> The CSO office ensures that the proposal is routed correctly.</li> </ul>
Prefix, Number, Title		<ul style="list-style-type: none"> <li> The faculty originator checks to ensure that proposed number is aligned with KSU and BOR policy, and that prefix and title are appropriate and understandable to a general audience. If this is a new course, the faculty originator ensures that the course number and prefix have not been previously used.</li> <li> The initial reviewer ensures that the answer is complete, and that the course number aligns with KSU and BOR policy.</li> <li> The department committee ensure that course content aligns with the course number and that this course is in alignment with other program courses in this numbering range.</li> <li> The CSO office ensures that the proposed changes align with BOR and KSU policy on course numbering.</li> <li>  The university level committee evaluates the proposed course to ensure that the content reflects the course level. The university level committee ensures that the prefix and course number do not duplicate or overlap with existing courses across campus.</li> </ul>
Lecture/Lab/Credit Hours		<ul style="list-style-type: none"> <li> The faculty originator ensures that the lecture and/or lab hours meet the minimum amount of contact hours for the credit hours assigned to the course.</li> </ul>



													<p>for new courses. The catalog description must be consistent in all accompanying documentation.</p> <ul style="list-style-type: none"> <li><span style="color: green;">■</span> The initial reviewer ensures that the formatting in the proposed catalog description is consistent with catalog formatting requirements and in all documentation. The initial reviewer will check for basic spelling and grammar errors.</li> <li><span style="color: orange;">■</span> The department committee ensures that the catalog description is accurate and checks for spelling and grammar.</li> <li><span style="color: purple;">■</span> The CSO office ensures that the proposed course description is free of typos and grammar errors. The CSO office will clarify any concerns about content or wording.</li> </ul>
How often will this course be offered?													<ul style="list-style-type: none"> <li><span style="color: orange;">■</span> The faculty originator determines when the proposed course will be offered, taking into account the course prerequisite and/or concurrent requirements, use in programs, etc.</li> <li><span style="color: green;">■</span> The initial reviewer ensures that the answer is complete.</li> <li><span style="color: orange;">■</span> The department committee ensures that the proposed offering schedule meets the program's needs.</li> <li><span style="color: red;">■</span> The college curriculum committee considers if the course offering meets the requirements of other programs utilizing the course within the college, if applicable.</li> <li><span style="color: purple;">■</span> The CSO office ensures that the offering schedule is in alignment with the rest of the proposal.</li> <li><span style="color: red;">■</span> The university level committee ensures that the offering is in alignment with the rest of the proposal.</li> </ul>
Type of Delivery												<ul style="list-style-type: none"> <li><span style="color: orange;">■</span> The faculty originator determines and selects the type of delivery.</li> <li><span style="color: green;">■</span> The initial reviewer ensures that the answer is complete, and that supporting documentation aligns with delivery type(s) selected.</li> </ul>	

																				<ul style="list-style-type: none"> <li><span style="color: orange;">■</span> The department committee ensures that the proposed content and delivery method align, meet the needs of the program, and are reflected in the attached syllabus.</li> <li><span style="color: cyan;">■</span> The department chair ensures that the resources are available to support the course delivery method(s) selected.</li> <li><span style="color: gray;">■</span> The Provost/Provost designee ensures that course can be offered with the resources noted in proposal.</li> </ul>
If hybrid, please indicate the amount of content that will be delivered online																				<ul style="list-style-type: none"> <li><span style="color: yellow;">■</span> The faculty originator indicates a response and ensures that supporting documentation align with course delivery type.</li> <li><span style="color: lightgreen;">■</span> The initial reviewer ensures that the answer is complete.</li> <li><span style="color: orange;">■</span> The department committee ensures that the proposed content and delivery method align and meet the needs of the program.</li> </ul>
Off-Campus Instructional Site (If Applicable)																				<ul style="list-style-type: none"> <li><span style="color: yellow;">■</span> The faculty originator completes if applicable.</li> <li><span style="color: lightgreen;">■</span> The initial reviewer ensures that the answer is complete and aligns with the proposal.</li> <li><span style="color: orange;">■</span> The department committee ensures that all aspects of an off-campus site have been considered.</li> <li><span style="color: cyan;">■</span> The department chair ensures that the proposed changes can be implemented and that all possible impacted parties have been informed of the proposed changes.</li> <li><span style="color: red;">■</span> The college curriculum committee determines that the impact of the proposed changes have been fully considered for the college.</li> <li><span style="color: purple;">■</span> The CSO office ensures that the proposed changes align with BOR and KSU policy.</li> <li><span style="color: pink;">■</span> The university level committee ensures a lack of conflict with other courses and programs.</li> </ul>
Course Title for Transcript Label																				<ul style="list-style-type: none"> <li><span style="color: yellow;">■</span> The faculty originator creates a 30-character limit (including spaces) title to appear on transcripts.</li> <li><span style="color: lightgreen;">■</span> The initial reviewer ensures that the answer is complete.</li> </ul>



<p>Will this course be included in the General Education Core Curriculum (A-E)? If yes: I have completed and attached the USG Core Course Proposal Form</p>		<ul style="list-style-type: none"> <li> The faculty originator determines that this course will be part of the core curriculum and has contacted the Executive Director of General Education to receive all relevant information and required documentation.</li> <li> The initial reviewer ensures that the answer is complete, and that any additional documentation is included, if applicable.</li> <li> The department committee ensures that the course content is reflective of a general education course.</li> <li> The department chair confirms that the department has the resources to offer a course regularly in the core curriculum.</li> <li> The college curriculum committee reviews the course content to ensure it is reflective of a general education course and to consider overlap within the college.</li> <li> The college dean confirms that the department has the resources to offer a course regularly in the core curriculum.</li> <li> The CSO office ensures that the all accompanying documentation is correct.</li> <li> The General Education Council will review the course for alignment with learning outcomes and content for the proposed area of the core curriculum.</li> <li> The university level committee ensures that the course is appropriate for the proposed level.</li> <li> The Provost/Provost designee works with the Executive Director of General Education to send the course to the BOR for final approval.</li> </ul>
<p>Check to confirm There is an attached an updated syllabus with all required KSU policies included</p>		<ul style="list-style-type: none"> <li> The faculty originator uploads a syllabus to the proposal.</li> <li> The initial reviewer ensures that the attached syllabus includes all required elements in the syllabus checklist and aligns with the information presented in the proposal.</li> <li> The department committee ensures that the attached syllabus is accurate and aligned with any departmental requirements.</li> </ul>

														<ul style="list-style-type: none"> <li><span style="color: red;">■</span> The college curriculum committee determines that the attached syllabus is in alignment with the expectations of the college.</li> <li><span style="color: purple;">■</span> The CSO office ensures that the syllabus aligns with the information presented in the proposal.</li> <li><span style="color: red;">■</span> <span style="color: cyan;">■</span> The university level committee uses the syllabus to determine that the course is at the appropriate level, credit hours, and credit hour ratio.</li> </ul>
<p>What is the justification for this course and what data do you have to support it? (New Course)</p>													<ul style="list-style-type: none"> <li><span style="color: orange;">■</span> The faculty originator describes the rationale and includes any supporting documentation (assessment, student data, accreditation, etc.)</li> <li><span style="color: green;">■</span> The initial reviewer ensures that the answer is complete and, if applicable, documentation is attached.</li> <li><span style="color: orange;">■</span> The department committee ensures that the justification demonstrates a continued commitment to rigor and quality.</li> <li><span style="color: red;">■</span> The college curriculum committee ensures that the justification demonstrates a continued commitment to rigor and quality.</li> <li><span style="color: purple;">■</span> The CSO office determines that the proper documentation is attached.</li> <li><span style="color: red;">■</span> <span style="color: cyan;">■</span> The university level committee ensures that the justification is reasonable and that there is a lack of conflict with other programs. The university level committee ensures that the changes proposed follow all policies and requirements.</li> <li><span style="color: gray;">■</span> The Provost/Provost designee reviews the proposal to ensure that the rationale is in alignment with institutional mission and policies.</li> </ul>	
<p>Why are you making the change(s) to this course? Please include any assessment data and supporting</p>													<ul style="list-style-type: none"> <li><span style="color: orange;">■</span> The faculty originator describes the rationale includes any supporting documentation (assessment, student data, accreditation, etc.)</li> <li><span style="color: green;">■</span> The initial reviewer ensures that the answer is complete and, if applicable, documentation is attached.</li> </ul>	

<p>documentation. (Existing Course)</p>													<ul style="list-style-type: none"> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: orange; margin-right: 5px;"></span> The department committee ensures that the justification demonstrates a continued commitment to rigor and quality.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: red; margin-right: 5px;"></span> The college curriculum committee ensures that the justification demonstrates a continued commitment to rigor and quality.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: purple; margin-right: 5px;"></span> The CSO office determines that the proper documentation is attached.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: pink; margin-right: 5px;"></span> The university level committee ensures that the justification is reasonable and that there is a lack of conflict with other programs. The university level committee ensures that the changes proposed follow all policies and requirements.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: gray; margin-right: 5px;"></span> The Provost/Provost designee ensures that the rationale is in alignment with institutional mission and policies.</li> </ul>
<p>What content/skills of each prerequisite commands its inclusion as a prerequisite for this course? (New Course)</p>												<ul style="list-style-type: none"> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: orange; margin-right: 5px;"></span> The faculty originator determines the content and skills and demonstrates how they are in each prerequisite, being as specific as possible. If the prerequisite course(s) are outside of the proposing department, the department that owns the prerequisite course should be contacted to ensure that the course is being offered regularly and of the possible change in demand.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: lightgreen; margin-right: 5px;"></span> The initial reviewer ensures that the answer is complete and, if applicable, documentation is attached.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: orange; margin-right: 5px;"></span> The department committee reviews the prerequisites and ensures that all proposed prerequisites are necessary and appropriate.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: red; margin-right: 5px;"></span> The college curriculum committee reviews the prerequisites to ensure that the proposed requirements align with the course content and are consistent within the college.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: purple; margin-right: 5px;"></span> The CSO office ensures that the documentation is attached, and requirements align with the proposal.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: pink; margin-right: 5px;"></span> The university level committee considers if prerequisites are justified and in alignment with similar courses across the university.</li> </ul>	

<p>How often (each semester, every other spring, etc.) are the required prerequisites offered? (Existing Courses)</p>		<ul style="list-style-type: none"> <li> The faculty originator completes the answer. If the prerequisite course(s) are outside of the proposing department, the originator confirms offering rotation with the department of ownership and may upload the response as supporting documentation.</li> <li> The initial reviewer ensures that the answer is complete.</li> <li> The department committee ensures that the prerequisites are offered enough not to cause bottlenecks, progression issues, etc.</li> <li> The CSO office ensures that the documentation is correct and that all parties possibly impacted have been notified.</li> <li> The university level committee ensures a lack of conflict with other programs and that all possibly impacted parties have been notified.</li> </ul>
<p>Outline the plan for continuous assessment of the course. (New Course)</p>		<ul style="list-style-type: none"> <li> The faculty originator should provide a detailed rationale for continuous assessment of the course and its relationship to program assessment.</li> <li> The initial reviewer ensures that the answer is complete.</li> <li> The department committee ensures that the assessment plan is in alignment with similar courses within the program.</li> <li> The department chair ensures that any resources mentioned as necessary to assess the course are available (including personnel resources).</li> <li> The CSO office ensures that the assessment proposal is reviewed by a member of the assessment team.</li> </ul>
<p>Are special fees or tuition required for this course? I have attached a copy of the Student Elective Fees and Special Charges Proposal Form (New Course)</p>		<ul style="list-style-type: none"> <li> The faculty originator determines with their chair and/or dean if additional fees are necessary. If so, they must attach the appropriate fee request form to the proposal.</li> <li> The initial reviewer ensures that the answer is complete and, if applicable, documentation is attached.</li> <li> The department committee agrees that the fees are necessary and appropriate.</li> </ul>

													<ul style="list-style-type: none"> <li><span style="color: cyan;">■</span> The department chair ensures that the attached course fee form is complete and that the justification for a course fee is appropriate.</li> <li><span style="color: lightblue;">■</span> The college dean ensures that the justification for the course fee is appropriate and in alignment with college requirements or policy.</li> <li><span style="color: purple;">■</span> The CSO office ensures that the attached documentation, if applicable, is correct and completed.</li> <li><span style="color: brown;">■</span> The form goes through the approval process as required by Fiscal Affairs.</li> <li><span style="color: gray;">■</span> The Provost/Provost designee holds the proposal until Fiscal Affairs approval is finalized.</li> </ul>
<p>Explain who will be teaching this course and how that impacts faculty workload. Include requests for hiring additional faculty and use of external/part-time faculty, if appropriate (New Course)</p>												<ul style="list-style-type: none"> <li><span style="color: yellow;">■</span> The faculty originator answers with as much specificity as possible.</li> <li><span style="color: lightgreen;">■</span> The initial reviewer ensures that the answer is complete.</li> <li><span style="color: orange;">■</span> The department committee ensures that the explanation is accurate.</li> <li><span style="color: cyan;">■</span> The department chair ensures that there are resources to support the proposed workload for teaching the course and may clarify faculty impact or need.</li> <li><span style="color: lightblue;">■</span> The college dean reviews the faculty workload for the proposed change and ensures that the resources are available.</li> <li><span style="color: gray;">■</span> The Provost/Provost designee ensures that course can be offered with resources noted in proposal.</li> </ul>	
<p>List any specific software, labs, and/or any additional use of technology required to effectively teach this course. Please provide an estimated cost for</p>												<ul style="list-style-type: none"> <li><span style="color: yellow;">■</span> The faculty originator notes any items and if they are currently owned or need to be purchased.</li> <li><span style="color: lightgreen;">■</span> The initial reviewer ensures that the answer is complete.</li> <li><span style="color: orange;">■</span> The department committee ensures that the request(s) are accurate and complete.</li> <li><span style="color: cyan;">■</span> The department chair agrees with the list of required equipment and may explain how intended purchases will be paid for.</li> </ul>	

any new purchase requests (New Course)																					
Does this course require library resources to support specific class assignments or supplemental readings? If not, so state. (New Course)																					<ul style="list-style-type: none"> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #fde725; border: 1px solid black; margin-right: 5px;"></span> The faculty originator's answer should align with course requirements of the course as demonstrated in the attached syllabus.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #c7e9c0; border: 1px solid black; margin-right: 5px;"></span> The initial reviewer ensures that the answer is complete.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #f1c232; border: 1px solid black; margin-right: 5px;"></span> The department committee ensures accuracy of the answer and determines if any deficiencies prevent the course from being effectively taught in its proposed format.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #41ab5d; border: 1px solid black; margin-right: 5px;"></span> The department chair may note how any deficiencies in the library holdings will be addressed.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #e31a1c; border: 1px solid black; margin-right: 5px;"></span> The college curriculum committee determines if any deficiencies prevent the course from being effectively taught in its proposed format.</li> </ul>
Do the library services and resources presently available meet the student needs for the course? If not, what library acquisitions are being proposed to meet essential needs? (New Course)																					<ul style="list-style-type: none"> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #fde725; border: 1px solid black; margin-right: 5px;"></span> The faculty originator's answer should align with course requirements of the course as demonstrated in the attached syllabus.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #c7e9c0; border: 1px solid black; margin-right: 5px;"></span> The initial reviewer ensures that the answer is complete.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #f1c232; border: 1px solid black; margin-right: 5px;"></span> The department committee ensures the accuracy of the answer and determines if proposed acquisitions are appropriate and necessary.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #41ab5d; border: 1px solid black; margin-right: 5px;"></span> The department chair may note how any needed acquisitions from the library will be addressed.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #e31a1c; border: 1px solid black; margin-right: 5px;"></span> The college curriculum committee determines if any deficiencies prevent the course from being effectively taught in its proposed format.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #9ebcda; border: 1px solid black; margin-right: 5px;"></span> The college dean determines if any deficiencies prevent the course from being effectively taught in its proposed format.</li> </ul>
What specific equipment is required																					<ul style="list-style-type: none"> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #fde725; border: 1px solid black; margin-right: 5px;"></span> The faculty originator notes what equipment is necessary and how it aligns with course requirements.</li> </ul>

<p>to teach this course successfully? (New Course)</p>													<ul style="list-style-type: none"> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #c8e6c9; border: 1px solid black; margin-right: 5px;"></span> The initial reviewer ensures that the answer is complete.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #ffcdd2; border: 1px solid black; margin-right: 5px;"></span> The department committee ensures the accuracy of the equipment that is available and/or requested.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #bbdefb; border: 1px solid black; margin-right: 5px;"></span> The department chair speaks to any required equipment and its effect on the department's ability to offer the course.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #e1bee7; border: 1px solid black; margin-right: 5px;"></span> The college dean determines if any deficiencies prevent the course from being effectively taught in its proposed format.</li> </ul>
<p>What physical space is required to teach this course successfully? (New Course)</p>													<ul style="list-style-type: none"> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #fff9c4; border: 1px solid black; margin-right: 5px;"></span> The faculty originator answers with as much specificity as possible.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #c8e6c9; border: 1px solid black; margin-right: 5px;"></span> The initial reviewer ensures that the answer is complete.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #ffcdd2; border: 1px solid black; margin-right: 5px;"></span> The department committee ensures that the answer aligns with the course requirements.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #bbdefb; border: 1px solid black; margin-right: 5px;"></span> The department chair notes any resource concerns or space requirements that might affect the department's ability to offer the course.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #e1bee7; border: 1px solid black; margin-right: 5px;"></span> The college dean determines if any deficiencies prevent the course from being effectively taught in its proposed format.</li> </ul>
<p>Please state any additional required resources not addressed in the previous questions essential to the instruction of this course. [If applicable] (New Course)</p>													<ul style="list-style-type: none"> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #fff9c4; border: 1px solid black; margin-right: 5px;"></span> The faculty originator answers with as much specificity as possible.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #c8e6c9; border: 1px solid black; margin-right: 5px;"></span> The initial reviewer ensures that the answer is complete.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #ffcdd2; border: 1px solid black; margin-right: 5px;"></span> The department committee ensures that the answer aligns with the course requirements.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #bbdefb; border: 1px solid black; margin-right: 5px;"></span> The department chair notes any concerns resources that might affect the department's ability to offer the course.</li> <li><span style="display: inline-block; width: 10px; height: 10px; background-color: #e1bee7; border: 1px solid black; margin-right: 5px;"></span> The college dean determines if any deficiencies prevent the course from being effectively taught in its proposed format.</li> </ul>