

UPCC Curriculum Approval Guidelines

This table details the items that will be reviewed at the UPCC step of the Curriculum Cycle.

Program, Minor, and Certificate Proposals:	
<input type="checkbox"/>	UPCC ensures a lack of conflict with other programs.
<input type="checkbox"/>	UPCC ensures that the proposed changes do not overlap with existing programs.
<input type="checkbox"/>	UPCC reviews the rationale for the proposed changes and ensures that it is comprehensive and that the impact of the proposed changes have been fully considered.
<input type="checkbox"/>	UPCC reviews any proposed changes to the program’s admission policies to ensure that the impact of the proposed changes have been fully considered (if applicable).
<input type="checkbox"/>	UPCC ensures that any deviations from USG Area F are justified and coherent.
<input type="checkbox"/>	UPCC ensures that the changes proposed are in alignment across campus.
<input type="checkbox"/>	UPCC ensures the proposed changes contribute to KSU’s strategic plan and mission.
<input type="checkbox"/>	UPCC finds the program’s identified career paths for students compelling and complete.
<input type="checkbox"/>	UPCC ensures that the changes proposed follow all policies and requirements.
Course Proposals:	
<input type="checkbox"/>	UPCC ensures that the proposed course changes do not duplicate other course or program offerings.
<input type="checkbox"/>	UPCC ensures a lack of conflict with other courses and programs.
<input type="checkbox"/>	UPCC reviews the proposed justification and considers the impact of discontinuing the course (if applicable).
<input type="checkbox"/>	UPCC reviews the proposed course requirements to determine whether the proposed course classification is consistent across campus.
<input type="checkbox"/>	UPCC evaluates the proposed course to ensure that the content reflects the course level.
<input type="checkbox"/>	UPCC ensures that the prefix and course number do not duplicate or overlap with existing courses across campus.
<input type="checkbox"/>	UPCC ensures that the credit hours assigned for the proposed coursework are in alignment across campus.
<input type="checkbox"/>	UPCC reviews the proposed prerequisites/concurrent prerequisites/ corequisites to ensure that they are reasonable and justified.
<input type="checkbox"/>	UPCC reviews how often the course will be offered and ensures that the offering is in alignment with the rest of the proposal.
<input type="checkbox"/>	UPCC uses the syllabus to determine that the course is at the appropriate level, credit hours, and credit hour ratio.
<input type="checkbox"/>	UPCC ensures that the justification for a new course or changes to an existing course are reasonable and functional.
<input type="checkbox"/>	UPCC ensures that the changes proposed follow all policies and requirements.