

## College Dean Curriculum Approval Guidelines

This table details the items that will be reviewed at the College Dean step of the Curriculum Cycle.

<b>Program, Minor, and Certificate Proposals:</b>	
<input type="checkbox"/>	The college dean reviews the justification for the proposed premium priced program and ensures that it is appropriate and in alignment with college requirements or policy (Graduate program proposals only).
<input type="checkbox"/>	The college dean ensures that the proposed changes align with the college's mission and goals.
<input type="checkbox"/>	The college dean ensures that the instructional and other resources needed to implement the proposed changes are available.
<input type="checkbox"/>	The college dean ensures that any proposed changes to program admission requirements align with both the college and with KSU's mission and goals.
<input type="checkbox"/>	The college dean ensures that the proposed changes contribute to KSU's strategic plan and mission.
<input type="checkbox"/>	The college dean ensures that the resources are available to support the program's administrative structure.
<input type="checkbox"/>	The college dean considers the impact of attracting the students identified by the program within the college and university context.
<b>Course Proposals:</b>	
<input type="checkbox"/>	The college dean ensures that the proposed changes align with the college's mission and goals.
<input type="checkbox"/>	The college dean ensures that the instructional and other resources needed to implement the proposed changes are available.
<input type="checkbox"/>	The college dean confirms that the department has the resources to offer a General Education Core Curriculum course regularly in the core curriculum (General Education Area A-E course proposals only).
<input type="checkbox"/>	The college dean ensures that the justification for the course fee is appropriate and in alignment with college requirements or policy (if applicable).
<input type="checkbox"/>	The college dean reviews the faculty workload for the proposed changes and ensures that the resources are available.
<input type="checkbox"/>	The college dean determines if any deficiencies (space, resources, etc.) prevent the course from being effectively taught in its proposed format.