### Program, Minor, and Certificate Proposals:

- ☐ The college dean reviews the justification for the proposed premium priced program and ensures that it is appropriate and in alignment with college requirements or policy (Graduate program proposals only).
- ☐ The college dean ensures that the proposed changes align with the college’s mission and goals.
- ☐ The college dean ensures that the instructional and other resources needed to implement the proposed changes are available.
- ☐ The college dean ensures that any proposed changes to program admission requirements align with both the college and with KSU’s mission and goals.
- ☐ The college dean ensures that the proposed changes contribute to KSU’s strategic plan and mission.
- ☐ The college dean ensures that the resources are available to support the program’s administrative structure.
- ☐ The college dean considers the impact of attracting the students identified by the program within the college and university context.

### Course Proposals:

- ☐ The college dean ensures that the proposed changes align with the college’s mission and goals.
- ☐ The college dean ensures that the instructional and other resources needed to implement the proposed changes are available.
- ☐ The college dean confirms that the department has the resources to offer a course regularly in the General Education Core Curriculum (General Education Area A-E course proposals only).
- ☐ The college dean ensures that the justification for the course fee is appropriate and in alignment with college requirements or policy (if applicable).
- ☐ The college dean reviews the faculty workload for the proposed change and ensures that the resources are available.
- ☐ The college dean determines if any deficiencies (space, resources, etc.) prevent the course from being effectively taught in its proposed format.