UPCC Meeting MINUTES
April 23, 2020
12:30 PM – 2:00 PM via ZOOM
https://kennesaw.curriculog.com/agenda:911/form

MEMBERS PRESENT (VIA ZOOM)

UPCC Members (2019-2020)	Representing	Present	Proxy Name	Absent
Daniel Farr	CHSS: Dept. of Sociology & Criminal Justice	☒		☐
Ryan Ronnenberg	CHSS: Dept. of History & Philosophy	☒		☐
Parminder Juneja	CACM: Dept. of Construction Management	☐		☐
Bronne Dytoc	CACM: Dept. of Architecture	☐		☐
Zeynep Kelani	COLES : Dept. of Economics, Finance, & Quantitative Analysis	☒		☐
Doug Moodie	COLES: Dept. of Management & Entrepreneurship	☒		☐
Kim Loomis	BAGWELL: Secondary and Middle Grades Education	☒		☐
Shannon Howrey	BAGWELL: Dept. of Early Elementary and Childhood Education	☒		☐
William Griffiths	CSM: Dept. of Mathematics	☒		☐
Michelle Head (UPCC Vice-Chair)	CSM: Dept. of Chemistry and Biochemistry (UPCC Vice Chair)	☒		☐
Janeen Amason	Wellstar CHHS: School of Nursing	☒		☐
Jennifer Wade-Berg (UPCC Chair)	Wellstar CHHS: Dept. of Social Work and Human Services (UPCC Chair)	☒		☐
Nancy Conley, School of Music	COTA: School of Music	☒		☐
Amanda Wansa Morgan (UPCC Secretary)	COTA: Dept. of Theatre & Performance Studies (UPCC Secretary)	☒		☐
Felicia Mainell	University College: Department of Leadership and Integrative Studies	☒		☐
Carolee Larsen	Univeresity College: Dept. of First Year and Transition Studies	☒		☐
Brian Etheridge	Honors College: Director	☐		☐
Sandip Das	SPSEET: Dept. of Electrical Engineering	☐		☐
Ayse Tekes	SPSEET: Dept. of Mechanical Engineering	☒		☐
Susan Vande Ven	CCSE: Information Technology	☒		☐
D. Michael Franklin	CCSE: Software Engineering and Game Design & Development	☒		☐
Susan Rouse	Gen Ed Council	☒		☐
Xueying Chen	KSU Library System	☒		☐
JJ Lopez	SGA Representative	☐		☐

Anissa Vega	Academic Affairs (non-voting)	☒		☐
Danielle Beuhrer	Accreditation & Policy (non-voting)	☐		☐
Amy Jones	Academic Affairs (non-voting)	☒		☐
Paul Parker	Registrar & Records (non-voting)	☒		☐
Martha (Mardi) Richardson	Registrar & Records (non-voting)	☒		☐
Danielle Herrington	Registrar & Records (non-voting)	☒		☐
Kris DuRocher	Faculty Executive Director of General Education and Curriculum Development (non-voting)	☒		☐

Originators/Dept. Representatives	Representing	Present
Raven Knudsen	Academic Affairs	☒
Scott Reese	CSM	☒
Solomon Negash	Information Systems	☒
Mark Geil	Exercise Sport Manage.	☒
Ruth Goldfine	FYTS	☒
Herb Mattord	IS	☒
Meg Murray	IS	☒
Debbie Geist	IS	☒
Josh Pitts	Exercise Sport Manage.	☒
Monica Amey-Geter	AA	☒
Mike Thackston	Physics	☒

Call to Order – 12:33

Amanda Wansa Morgan (Secretary) called roll as well as monitored participants through Zoom. Participants were asked to change their Display name to First & Last if not already set.

Quorum Called – 19 voting members

Consent Agenda –
CONSENT AGENDA VOTED ON VIA ZOOM – 15 YAYS - APPROVED

COLLEGE OF SCIENCE AND MATHEMATICS

Department of Molecular and Cellular Biology
- BIOL 4310L Cytogenetics Practicum (Credit Hour Distribution)

Department of Ecology, Evolution, and Organismal Biology
- GEOL 1121K Introductory Geosciences I (Course Description, Prereq/Coreq)

Department of Physics
- PHYS 4250 Quantum Theory of Two-State Systems (Course Discontinuation)

Discussion Agenda

UNIVERSITY COLLEGE

Department of First Year and Transition Studies
- ICT 2290 Special Topics in Information & Communication Technologies (New Course)
- ICT 4490 Special Topics in Information & Communication Technologies (New Course)

From ICT
Ruth Goldfine & Debbie Geist
Discussed changes since consolidation. We are looking for the designations of 2290 and 4490 to pilot courses around the topics of digital literacy.

Concern raised by Susan Vande Ven regarding the use of the ICT prefix vs. IT vs. IS courses. Discussion ensued around issues illuminated in the years after the consolidation. Discussion ensued around what degrees would qualify faculty. More discussion ensued around content and where the course belongs (ie. Appropriate prefix…). Discussion ensued around sample courses.

Shannon Tovey: I tend to think that somebody would need a background in pedagogy and ed psych⋯As well as technology, as I understand the term.

Domonic Thomas: There are numerous problems that have been raised with these proposals within Coles. I speak as the Curriculum Chair of IS and of the Coles Curriculum Committees having talked with Meg about it (Meg who created the course ICT 2101 and still teaches it.)

Dan Farr: In CHSS, School of Comm & Media has raised concern of course overlap. I do recognize this specific syllabus is a sample, but topically it appears to overlap with various COM courses: COM2020: Communication Sources and Investigation; COM2240: Communication, Law, Ethics and Diversity; COM4470: Media Law; COM3320: Health Communication; JOUR3310: Concepts in New Media; PR4210: Social Media for Strategic Communication --- I'm not sure sufficient interedepart discussions have occurred yet

Solomon Negash: The concern is on the new proposed courses ICT2290 and ICT4490

Dan Farr: Came to COM late as well. They have concern with course overlap with some of their courses. I recognize this is a sample syllabus, but there are concerns within.

Ryan R: Just to build on what Dan has written above, in what appears to be a wider problem, the School of Communication and Media was only informed of this proposal yesterday. There is probably a way forward for these courses, but it would seem that there needs to be more collaboration across the university between concerned parties.

Presenters reiterated that they were trying to get these special topics on the books and while they understand the concerns of the sample syllabus vs. other courses; the intent was to create a placeholder.

D. Michael Franklin proposed some ideas about how special topics course like this could lead to collaboration *with* other departments and experts.

Amanda out at 1pm – recording started by Jennifer Wade Berg

Post-Minutes taken from Recording:

Susan Rouse also brought up another course in Laura Palmer's department (Interactive Design) that may have duplication with this.
Michelle Head asked: What is the long-term vision for this Prefix. That's important for prefixes that aren't part of a larger degree program

Solomon Negash stated he's willing to help with these discussions and investigations.
Reps said they'd be happy to investigate and have the discussion. They thanked the UPCC for their input.
Make sure you consult Paul Parker & the Registrar, Solomon Negash.
Include documentation of your conversations with various constituencies in your proposal files.

Jennifer Wade-Berg said this would be great in the long term for building out courses in digital citizenship if it's done thoroughly in conversation with the multiple departments who teach aspects of the work.

Motion to Table ICT 2290 and ICT 4490 to allow reps from University College to engage in more building of the courses.
Vote taken via Zoom.
Motion to Table Approved by ALL.

WELLSTAR COLLEGE OF HEALTH AND HUMAN SERVICES

Department of Exercise Science and Sport Management
- Sport Management, B.S. (Change to Program)
  - Catalog Description
  - Admission Requirements
  - Area F
  - Program Requirements
  - Electives
- SM 2200 History and Contemporary Aspects of Sport (Course Description, Prereq/Coreq)
- SM 2300 Legal Aspects of Sports (Prereq/Coreq)
- SM 2400 Sports Information and Media (Prereq/Coreq)

- SM 3100 Sports Sociology and Psychology (Course Description, Prereq/Coreq)
- SM 3200 Leadership and Management of Sport Organizations (Prereq/Coreq)
- SM 3300 Sport Event Management (Prereq/Coreq)
- SM 3398 Internship (Prereq/Coreq, Credit Hour, Grade Mode)
- SM 3400 Sport Facility Design and Management (Prereq/Coreq)
- SM 3500 Sponsorship and Fundraising in Sport (Prereq/Coreq)
- SM 3600 Sports Broadcasting (Prereq/Coreq)
- SM 3900 Foundations of Recreation and Leisure (Prereq/Coreq)
- SM 4200 Recreation Programming (Prereq/Coreq)
- SM 4300 Commercial Recreation and Tourism (Prereq/Coreq)
- SM 4400 Directed Study (Prereq/Coreq, Repeat for Credit)
- SM 4490 Special Topics in Sport Management (Prereq/Coreq, Credit Hour, Reat for Credit)
- SM 4600 Research Methods in Sport Management (Prereq/Coreq)
- SM 4650 Sports Analytics (Prereq/Coreq)
- SM 4700 Sports Economics (Prereq/Coreq)
- SM 4800 Sports Finance (Prereq/Coreq)
- SM 4900 Senior Seminar in Sport Management (Prereq/Coreq)
- SM 4950 Senior Internship in Sport Management (Prereq/Coreq/Credit Hour, Grade Mode)

Reps: Josh Pitts and Mike Geil

1. We are wanting to change up our electives; right now we require 24 hours of electives (and we are going to keep the same number) but right now its 6 hours of Free Electives and 9 hours of Upper Division (long list of options from across the university). The lists are archaic and not realistic to current students because they are lacking the prerequisites for those courses. Therefore, we would like to change the Free Electives to 9 hours and for the other 15 hours, require that to come from our department so we ensure that students have proper prerequisites.
2. We would like to lower the GPA requirements.

We think this will be great for students. It will allow more students into the major and set them up for success. It will make more sense in Banner and with the Registrar.
Questions? None.

Motion to Approve ENTIRE PACKAGE – D. Michael Franklin
2nd – Zeynap Kelani
Approved by ALL - 15
No discussion.

COLES COLLEGE
Department of Information Systems
- FTA 3810 Payments Processing (New Course)

- FTA 3850 Digital Payments Security (New Course)
- FTA 3860 Emerging Payments Technology (New Course)
- FTA 3890 Experiential Learning (New Course)

Solomon Negash:
FTA courses are FinTech Academy. It is an initiative that the USG has taken. It's managed by the Georgia FinTech Academy and KSU has agreed to participate. Dr. Negash has presented this before at UPCC. These subjects are what KSU has agreed to lead with (Payments Industry in Georgia). They have developed these first four courses.
S. Negash gave a brief overview of the four courses as Jennifer Wade-Berg scrolled through on screenshare.
He also discussed some of the opportunities that these courses provide for students to simulate professional experiences. The program gives them a digital badge as a qualifying factor that they can post on Linkdin and other sites.

Dominic Thomas:
Here is a little background on the huge size of the FinTech sector in Georgia. This is a strategic emphasis for the State. "Georgia is the epicenter of FinTech, with 70% of all U.S. transactions handled by payment processing firms located in Georgia. The state's "Transaction Alley" is comprised of 50+ FinTech companies, which generate an annual revenue of over $72 billion."

https://www.georgia.org/industries/technology/fintech

Typo from Nancy Conley: Does the second sentence of the catalog description contain a typo for 3860? Business or businesses?

A: yes that appears to be a typo "business" -> "businesses" (fixed)

From Jennifer: There should be a comma after "course."

Question: Is 3850 an 8-week course?

Answer from Dominic Thomas : 3850 could be 8 week, but it is not fixed. Could be taught in other formats too. Depends on if it's offered in the summer or not.

Doug asked: Is this really for Fall 2020?

Paul Parker: yes, the USG requested that we have these in effect for Fall 2020. He told the Provost that we would expedite these requests.

Dominic clarified that they intend on developing a certificate but that will be coming later.

Note from Dominic Thomas: Can I comment on the timeline? (Jennifer clarified that the Provost has requested that the Implementation Term be Fall 2020)

Reps discussed that the Program proposal is not in this package because conversations are still in progress to develop it. This includes the "Digital Payment Certificate."

Question from Paul Parker: For FTA 3890 is 0-3-3 correct or should it be 3-0-3?

- Jennifer Wade Berg asked how many hours are the students are in the field.
- Answer is that the meetings are virtual via Teams or Zoom – it's a joint discussion.
- Discussion ensued. Paul Parker thought it should be 3-0-3. Rep clarified that much of the work occurs between the student and a client.
- Michelle pointed out that there's a credit hour ratio question especially when we see a number in the Lab (middle number) – they should provide a Credit hour Ratio table. She could see this as a Lab course.
- Amanda (post meeting) suggests looking at the tables as they relate to "face to face" (however that occurs) vs. "out of class" work.
- Paul questioned who assigns the grade – answer: the faculty member (letter grade)
- **Jennifer should send the Ratio Table document to the reps so they can use that to attach one for this proposal.**
- **Will need an updated syllabus.**

Question from Michelle Head : Does IS and ISA need program change to include these prefixes? Was this done previously when their proposals came through?

- Jennifer said: That's an Amy Jones question – didn't we solve this as allowing FTA as a generic prefix.
- Discussion ensued around making sure this got added in to anticipate program proposals.
- Amy Jones pointed out all of these would be considered Coles electives
- Herb M. is going to have to submit a Change to Program proposal to fix the duplication with FTA 4100 and ISA 3300. Right now students can take all of these courses for Business electives and for Fall 2020 this shouldn't be a problem.
- From Dominic Thomas : The Prefix changes are in process. We are still trying to figure those out completely as this process is happening.
- From Dominic Thomas: That is one of the requirements as I understand it of the USG FinTech Academy though I am trying to get more clarity on that. This "apprenticeship" model is something the industry partners really want to have. This is the first such course within USG of this new model as far as I know. For that reason the FinTech Academy provided a support grant to help create it. I am learning a lot from this discussion.
- Note from Dominic Thomas : We need one program change form going forward to handle one class that changed from an ISA prefix to a FTA course. That one is not part of this set, but it is something we need to fix.

Typo from Michelle Head: 3810 may have an extra "and" in the course description.

Typo From Michelle Head : in 3850 is "Payment" supposed to be capitalized in the course description?

- Answer: no, please make the edit. (edit made)
- To reps: Please update your syllabus with these typo edits.
- Jennifer also added "the" in course description.

Typo from Nancy Conley: Michelle, I was wondering about the "&" in the catalog description for 3810, is that what you see?

- Also in the course description, there might be an extra "and" in the 2nd sentence.
- Should "payments" be plural or singular? Confusion and discussion ensued around "and strategies for maximizing payment...". Jennifer Wade Berg made edits.
- Suggested new language Dominic Thomas : How about: "The student will learn about: products and services of the payments, fraud and risk reduction strategies, roles and responsibilities of issuers, acquirers, merchants and banks, and strategies for maximizing payments usage while minimizing loss. "
- **Reps – please check Course Descriptions for all of these proposals for Jennifer's edits and update your syllabI accordingly.**

Question from Susan Vande Ven: for 3890, is it ok for a student to take the course without any prerequisites?

Typos from Nancy Conley : Just for checking later, there are some typos in the 3850 syllabus. When I read the 3810 syllabus, it said 6 of 9 pages, but I could only see 6 pages.

Motion to approve FTA PROPOSALS with said corrections (but Jennifer won't fully approve until corrections made):

Motion: Susan Vande Ven

2nd: Susan Rouse

Approved by ALL

Further discussion

This is technically the last meeting for the 2019-2020 AY. Jennifer thanked everyone for their service this year. Please make sure your college elections are given to Anissa. Deborah Hill is collecting that information. If not, it can be sent to Anissa. They need to get all of those names get entered into Curriculog and those elections need to occur this semester.

Jennifer asked how many members are staying on UPCC for the next AY.

Michelle has agreed to stay on in leadership positions (ie. Ready to be Chair) but elections for the Executive Board will take place in the Fall.

Congratulations to Paul Parker for his work this year as the Registrar.

Thank you to Anissa for stepping in and for your/her work.

Anissa Vega: Faculty Senate has been addressing COVID items. I requested that they prioritize Gen Ed structure topics of all of the items coming out of Curriculum. All of the other work on the other committees has not been lost; we are hoping the first Faculty Senate meeting of the Fall will contain proposals and votes regarding those policies. Those committees have mostly completed their work. We are working to return Policy work and updates back to UPCC and GPCC in the near future.

Big thanks all around!

Adjournment – 1:55pm