

**UPCC
Meeting Agenda
April 26, 2018
12:30 - 2:00 PM
Prillaman Hall Room 1103
Kennesaw Campus**

<https://kennesaw.curriculog.com/agenda:687/form>

Attendance: Evelina Sterling (CHSS), Gail Scott (CHSS), Arief Setiawan (ARCH), Doug Moodie (Cole), Debbie Benson (proxy: Doug Moodie, Cole), Lee Langub (Bagwell), Raynice Jean-Sigur (Bagwell), William Griffiths (CSM), Michelle Head (CSM), Chris Brown (Wellstar), Jennifer Wade-Berg(proxy: Michelle Head, Wellstar), Charles Parrot (CoA), Amanda Wansa Morgan (proxy: Charles Parrot, CoA), Pinder Naidu (University College), Carolee Larsen (University College), Julia Morissey (Honors College), Sandip Das (SPSEET), Sathish Kumar Gurupatham (SPSEET), Susan VandeVen (CCSWE), D. Michael Franklin (CCSWE),

Call to Order

Welcome

Review of March 22, 2018 UPCC Minutes

Motion: Minutes approved with proviso for attendance addition and a correction to the name of the College of Computing and Software Engineering.

The Adoption of the Agenda

Consent Agenda

HONORS COLLEGE

- HON 3100 Honors Research Methods (Course Description, Prereq/Coreq)

SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY

Department of Mechatronics Engineering

- B.S. in Mechatronics Engineering (Change to Program)
 - MTRE 3710 Mechatronics Engineering Fundamentals (Prereq/Coreq)
 - MTRE 4001 Modeling and Feedback Control of Dynamic Systems (Prereq/Coreq)
 - MTRE 4002L Feedback Control Laboratory (Prereq/Coreq)
 - MTRE 4800 Mechatronics System Design (Prereq/Coreq)

Department of Engineering Technology

- Mechanical Engineering Technology B.S. (Change to Program)

Department of Computer Engineering

- CPE 4010 Sensors, Actuators, and Integration (Prereq/Coreq)
- CPE 4020 Device Networks (Prereq/Coreq)

COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

Department of Sociology and Criminal Justice

- Minor in Medical Sociology (New Minor)
- Minor in Gerontology (Change to Minor Program)

Department of Foreign Languages

- Modern Language and Culture B.A. (Change to Program)
 - CHIN 1001 Introduction to Chinese Language and Culture I (Prereq/Coreq, Prefix)
 - CHIN 1002 Introduction to Chinese Language and Culture II (Course Description, Prereq/Coreq, Prefix)
 - CHIN 2001 Intermediate Chinese Language and Culture I (Prereq/Coreq, Prefix)
 - CHIN 2002 Intermediate Chinese Language and Culture II (Prereq/Coreq, Prefix)
 - CHIN 2003 Accelerated Intermediate Chinese Language and Culture (Course Description, Prereq/Coreq, Prefix)
 - CHIN 3200 Critical Reading and Applied Writing (Prereq/Coreq, Prefix)
 - CHIN 3302 Practical Conversation (Prereq/Coreq, Prefix)
 - CHIN 3303 Grammar and Composition (Prereq/Coreq, Prefix)
 - CHIN 3304 Readings in Culture I (Prereq/Coreq, Prefix)
 - CHIN 3305 Readings in Culture II (Prereq/Coreq, Prefix)
 - CHIN 3390 Upper-division Study Abroad in Chinese (Prefix)
 - CHIN 3398 Internship (Prereq/Coreq, Prefix)
 - CHIN 4400 Directed Study (Prereq/Coreq, Prefix)
 - CHIN 4402 Contemporary Culture (Prereq/Coreq, Prefix)
 - CHIN 4404 Commercial Chinese (Prereq/Coreq, Prefix)
 - CHIN 4434 Topics in Language, Literature, and Culture (Prereq/Coreq, Prefix)
 - CHIN 4456 Advanced Grammar and Linguistics (Prereq/Coreq, Prefix)
 - CHIN 4490 Special Topics (Prereq/Coreq, Prefix)
 - CHIN 4499 Senior Seminar (Prereq/Coreq, Prefix)

WELLSTAR COLLEGE OF HEALTH AND HUMAN SERVICES

Department of Exercise and Sport Management

- B.S. in Sport Management (Change to Program)

COLLEGE OF SCIENCE AND MATH

- Physics B.S. (Change to Program)
 - PHYS 4430 Capstone Physics Project (Credit Hours, Course Description, Prereq/Coreq, Other)

DISCUSSION AGENDA

COLLEGE OF THE ARTS

School of Art and Design

- Art B.F.A. (Change to Program)
 - ART 1100 Two Dimensional Design and Color (Prereq/Coreq, Other)
 - ART 1150 Drawing I (Prereq/Coreq, Other)
 - ART 1200 Three-Dimensional Design (Prereq/Coreq, Other)
 - ART 2550 Computer Applications in Art (Prereq/Coreq, Other)
 - ART 3310 Sculpture II: Welding (Course Title, Prereq/Coreq, Description)
 - ART 3330 Sculpture III: Foundry (New Course)
 - ART 3800 Sewing & Construction Techniques (New Course)
 - ART 4530 Advanced Bookarts, Letterpress and Papermaking (New Course)

A number of changes have gone through due to accreditation and a major with many different concentrations. General electives were changed to upper division electives. There is also a policy change in that students may only submit to the College of the Arts twice. Some of these changes are merely to clarify catalog descriptions.

A question was asked about the change to program, specifically in the Photography and Video Concentration. The heading was incorrect, implying that 12 hours could be taken from any combination of repeatable courses, while the actual intention is for the students to take one of the courses twice. Prerequisites have been updated to bar non-major students from taking the courses.

There was a discussion about the fact that many of these courses are having the additional prerequisite of Art Major or Art Interest only. One other program (Industrial Design) was added to the options for major or interest for a course. It was stated that this was the only program that the College of the Arts serve outside of the College. A question was asked about why this college needs to allow almost no students from anywhere to take its courses. The response is that the college needs these changes so that its students can progress through their major by actually being able to take their courses.

It was noted that the language in the BFA was clarified.

Motion: A motion was properly made and seconded to approve all of the above items from the School of Art and Design. The motion carried.

BAGWELL COLLEGE OF EDUCATION

Department of Inclusive Education

- INED 3304 Education of Exceptional Students (Credit Hours)
- INED 3305 Education of Students with Exceptionalities in an Inclusive Setting I (Credit Hours, Prereq/Coreq)
- INED 3306 Education of Students with Exceptionalities in an Inclusive Setting II (Credit Hours, Prereq/Coreq)

A handout was provided to explain how the lab hours were computed for these courses. The issue discussed is from a university guideline being developed is that 1 credit hour of lab should equate to

37.5 hours in the field. The Bagwell College states that they have courses that have fewer than 37.5 hours in the field. Further, attempting to follow this guideline, according to the college, would put a hardship on both their degree candidates and the public schools close to Kennesaw. Degree candidates from this college are required to have multiple field experiences, so it is necessary to break up the field hours.

These justifications are being presented to the UPCC as a reason for why these INED courses should be excused from the normal guidelines for credit hour distribution.

Motion: A motion was properly made and seconded to approve these items. Motion carries unanimously.

Department of Secondary and Middle Grades Education

- MAED 3390 Introduction to Mathematical Systems (Prefix)
 - Program Change Form Needed

Motion: To table this item until a Program Change Form has reached out level. The motion was properly made and seconded, and passed unanimously.

Department of Elementary and Early Childhood Education

- ECE 3313 Preschool Curriculum and Assessment (Credit Hours)

This is another course with an issue with its requested number of lab hours. Again, the case was made on the basis of accreditation and burden to students to allow for the 3-1-3 credit hour distribution for this course.

Motion: To approve this course change. The motion was properly made and seconded, and passed.

SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY

Department of Computer Engineering

- Computer Engineering B.S. (Change to Program)
 - CPE 4903 Neural Networks and Machine Learning (New Course)
 - CPE 3030 Advanced Embedded Design (Prereq/Coreq)
 - CPE 4040 Data Organization and Analytics (Course Title, Prereq/Coreq)
 - CPE 4400 Directed Study in Computer Engineering (New Course)
 - CPE 4490 Special Topics (New Course)

Various corrections were made to the syllabus of CPE 4903 to bring it in line with the new course proposal actually being made. All of the executive committees notes were followed. A discussion ensued as to whether this course might have any overlap with other courses. It was stated that the Department of Computer Engineering did coordinate with other departments. This course is fundamentally different from other offerings due to its hardware emphasis.

It was noted that the last four courses were placed on this agenda an hour before the meeting. After some investigation, it was discovered that the change to program form would be unaffected by the UPCC not approving CPE 3030, 4040, 4400, and 4490.

Motion: To approve the Computer Engineering B.S. Change to Program and CPE 4903, a new course. The motion was properly made and seconded, and passed unanimously.

Motion: To table the proposals for CPE 3030, 4040, 4400, and 4490, due to these proposals not arriving in time for proper review by this body. The motion was properly made, seconded, and passed unanimously.

COLES COLLEGE OF BUSINESS

Department of Information Systems

- IS 3040 IT Infrastructure (Course Description)

The executive committee has asked for this course to have its description revised. No member of the department was present to speak to the proposal. It was noted that this item was not placed on the consent agenda because of the need for revision to this description, which has not yet been communicated to the department.

Motion: To table this item until someone can speak to the course or a new description is submitted. Motion was properly made and seconded, and passed. (The vice chair will speak to the affected department in an attempt to help improve this description.)

COLLEGE OF SCIENCE AND MATH

- MATH Placement Exam Concerns

This body changed the prerequisites to MATH 1112, 1113, 1160, and 1190. Subsequent to this, some administrators of the college have been working with the registrar to fully instate the placement exam as a requirement for CSM majors. It was noted that such a policy would need to go through this body, and other members of the UPCC should feel free to bring other administrative deviations from policy to the executive committee.

UNIVERSITY COLLEGE

- Culinary Sustainability and Hospitality Program

Assurances were given that this program has not changed from when it was originally approved by the UPCC. It has been moved to the University College, while another program will begin in Cole's College of Business with a focus on management in hospitality. The UPCC should expect proposals from these programs in the Fall.

ACADEMIC AFFAIRS

- No/Low Cost Book Costs

Faculty should notify Department Chairs with their courses have a low cost or no cost textbook. Low cost is defined as \$40 or less for all course materials for the term. Courses are being coded as No/Low cost by the Office of the Registrar.

Adjournment at