

UPCC Meeting Minutes
April 13, 2017
12:30pm – 2:00pm
Marietta Campus – A 201B

Members Present: Gail Markle (proxy for Gail Scott), Arief Setiawan, Doug Moodie (proxy for Debbie Benson), William Griffiths, Michelle Head, Jennifer Wade-Berg (proxy for Chris Brown), Don Robson (proxy for Charles Parrot), Pinder Naidu, Rick Mosholder, Julia Morrissey, Kevin McFall, Sathish Kumar Gurupatham, Brian Starks, Valerie Whittlesey, Carey Huddleston, Ana Edwards, Joseph Hamm (proxy for Lily Roche).

Guests: Marilee McClure, Michael Thackston, Scott Reese, Danielle Harrington, Melanie Stall, Rita Bailey.

The meeting was called to order at 12:45 pm.

UPCC Chair, Dr. Jennifer Wade-Berg, welcomed everyone to the meeting.

Approval of Minutes from March 9, 2017

Motion was made by Dr. Jennifer Wade-Berg to accept the minutes with inclusion of a statement that a guest faculty member's understanding was 'that CSW2300 was originally developed to get students to stop taking MATH2345;' rather than to name and state the faculty member implied as William Griffiths had previously suggested. Dr. Wade-Berg shared discussion that the faculty member did not wish to have William Griffiths statement added because the course was created pre-consolidation and the faculty member was not involved in that. Kevin McFall seconded the motion. Motion approved by 12 votes, 2 abstained.

Approval of Minutes from March 23, 2017

Motion was made by Pinder Naidu to approve the minutes, seconded by Gail Markle, and the minutes were approved unanimously.

New Business:

Department of Architecture

Arief Setiawan presented a minor change to course description for ARCH 1241 to include the use of 3D modeling digital media to current course content to maintain currency in necessary skill sets. Motion was made by Bill Griffiths, seconded by Kevin McFall and approved unanimously.

School of Art and Design

Don Robson discussed ART 2990 has credit hours listed incorrectly as 4, which should be 3 credit hours. Ana Edwards explained that all students currently signed up for the course this summer and fall will need to be contacted and made aware that an adjustment is being made. All

sections of the course will be zeroed out in order to fix the error. Motion was made by Brian Starks to approve, seconded by Julia Morrissey, and approved unanimously.

Michael A. Leven School of Culinary Sustainability and Hospitality

Pinder Naidu presented removal of the last sentence from the course description for CSH 4660 because students do not receive a professional certification upon completion of the course and a certification examination is not administered in the course. Motion was made by Kevin McFall to approve, seconded by Michelle Head and approved unanimously.

Department of Ecology, Evolution, and Organismal Biology

Scott Reese presented adding a new lab course ENVS 3110L involving research learning techniques. Michelle Head discussed that it appeared to be a duplicate course of ENVS 4200 that does not have a lab. Scott Reese explained the existing course is more of an independent studies research methods type, but the new course would be highly supervised directed studies.

Further discussion followed to remove item 3. from the course outcomes of the new ENVS 3110L since it is not a requirement, and depending on when the course is taken there may not necessarily be an opportunity to participate in a public symposium. Suggestion to word the catalog description as this “lab” course... for more emphasis. Doug Moodie pointed out that the Evaluation percentages of the proposed new course do not equal 100.

Adding a new course automatically constitutes a change to program. Motion was made by Kevin McFall to approve for Fall 2018 with edits and mention of lab fees, seconded by Julia Morrissey, and approved unanimously.

Department of Physics

Michael Thackston presented adding MATH 2203, and MATH 2306 as pre-requisites to PHYS 4210 to ensure that students come with the appropriate prior knowledge to be successful in this course. Students struggled with some of the quantitation in this course because they had not yet been introduced to more advanced techniques. Motion was made by William Griffiths to approve, seconded by Kevin McFall, and approved unanimously.

Department of Sociology and Criminal Justice

Gail Markle presented the description for this course. It appears that the current description is actually the justification for the original course. Motion made by Michelle Head to replace the incorrect description with the correct description, seconded by Pinder Naidu, and approved unanimously.

Undergraduate Honors Program

Rita Bailey presented creating more flexibility for students to participate in the Honors Program by adding a tier designation. Discussion followed that contract courses within the major which have extra assignments, could also be designated as an HON 4499 course with zero credit hours if worked out with the instructor. Honors would keep a paper-trail of that assignment from the department. Motion made by William Griffiths to approve, seconded by Gail Markle, and approved unanimously.

Conclusion

Dr. Wade-Berg announced that recommendations for approval to create an Executive Committee will be discussed at the next meeting. Discussion of a training for new committee members was also suggested as a topic for the next meeting.

Don Robson made the motion to adjourn the meeting at 1:28pm. William Griffiths seconded the motion and it was approved unanimously.