

UPCC Meeting Minutes
April 14, 2016
Prillaman 1105, Kennesaw Campus
12:30-2:00pm

Members present: Liza Davis, Ana Edwards, D. Michael Franklin, Ana Guimaraes (Secretary), Jerald Hendrix, Melissa Kramschuster, Carolee Larson, Gail Markle, Kevin McFall (also proxy for Christina Scherrer), Pinder Naidu, Wes Rhea, Don Robson, Lily Roche (proxy for Judy Liu), Gail Scott, Arief Setiawan, Erin Sutherland, Anete Vásquez, Jennifer Wade-Berg (Chair and proxy for Judy Slater), Victor Wakeling.

Guests: Jane Campbell (Coles College of Business), Robin Cheramie (Management & Entrepreneurship), Valerie Dibble (Art & Design), Danielle Herrington (Registrar), Chien-pin Li (College of Humanities and Social Sciences), Ernesto Silva (Interdisciplinary Studies).

The meeting was called to order at 12:38 p.m.

UPCC Chair, Dr. Jennifer Wade-Berg began the meeting by announcing changes to the agenda due to minor typographical errors and Curriculog.

Approval of the Minutes from March 24, 2016

Dr. Wade-Berg called for a motion to accept the minutes from the March 24, 2016 meeting, with minor edits. Dr. Scott made the motion, Dr. Markle seconded, and the minutes were accepted with corrections. Dr. Wade-Berg then announced there would be an opening for UPCC Secretary next year, when Ana Guimaraes ends her term.

UNFINISHED BUSINESS

COLLEGE OF THE ARTS

School of Art & Design

Dr. Wade-Berg announced she was still waiting for the Change to Program proposal pertaining to the package of proposals from the School of Art & Design. She therefore recommended discussion and voting on ART 4022, ART 4024, ART 4035, and ART 4255 be held until the next meeting.

Dr. Valerie Dibble was present to speak on behalf of the change in existing course description and pre-requisites for ART 3500. It was determined that the effective date must be moved to Spring 2017. Hearing no questions, Dr. Wade-Berg called for a motion to accept the proposal on second reading, with said edit. Dr. Scott made the motion, Dr. Robson seconded, and the motion passed.

NEW BUSINESS

COLLEGE OF THE ARTS

School of Art & Design

Dr. Valerie Dibble then spoke on behalf of the new change in existing course title and description for ART 3550. Hearing no questions for Dr. Dibble, Dr. Wade-Berg called for a motion to approve on first reading the aforementioned proposal. Dr. Pinder made the motion, Dr. Davis seconded, and the motion passed.

Since second reading on the new courses (ART 4035 and ARH 4740) would have to wait until the Change to Program proposal caught up in Curriculog, Dr. Wade-Berg called for a motion to accept on second reading—with an effective date of Spring 2017—the remaining change in existing course proposals for ART 4022, ART 4024, and ART 4255. Dr. Robson made the motion, Dr. Vásquez seconded, and the motion also passed. Dr. Davis then motioned to waive second reading for ART 3550, Dr. McFall seconded, and the second reading was waived.

COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

Department of Interdisciplinary Studies

Dr. Ernesto Silva spoke on behalf of the Change to Program proposal from the Department of Interdisciplinary Studies, which follows previously-approved proposals for the Latin American/Latino Studies Minor. Hearing no questions, Dr. Wade-Berg called for a motion to approve the proposal on first reading. Dr. Davis made the motion, Dr. McFall seconded, and the motion passed. Ms. Guimaraes then motioned to waive second reading, Dr. Davis seconded, and the motion also passed.

COLLEGE OF SCIENCE AND MATHEMATICS

Department of Physics

Dr. Erin Sutherland presented two proposals for changes in existing course descriptions. She addressed questions from committee members concerning the justification for the changes. Based on suggestions from the discussion, Dr. Sutherland agreed to discuss additional changes with the proposal originator. Hearing no further questions, Dr. Wade-Berg called for a motion to approve on first reading PHYS 2211 and PHYS 2212, and to hold second reading until the proposal originator has considered the additional changes. Dr. Robson made the motion, Dr. Vásquez seconded, and the motion passed.

COLES COLLEGE OF BUSINESS

Office of Undergraduate Business Programs (Dean's Office)

Dr. Robin Cheramie spoke on behalf of the new proposal for an 18-credit-hour Certificate in Business Fundamentals, designed for non-business majors. Dr. Cheramie addressed questions from committee members concerning alternative offerings, the embedded nature of the certificate, and a humanities course requirement. Hearing no further discussion, Dr. Wade-Berg called for a motion to approve on first reading the proposed new certificate program. Dr. Davis made the motion, Dr. Naidu seconded, and the motion passed. Dr. Wakeling then motioned to waive second reading, Dr. Scott seconded, and the motion also passed.

Department of Management & Entrepreneurship

Dr. Jane Campbell presented on behalf of the change in existing course pre-requisite for MGT 4199, which follows on previous changes affecting upper-division core classes. It was determined that the effective date must be moved to Spring 2017. Hearing no questions, Dr. Wade-Berg called for a motion to approve on first reading the aforementioned proposal. Dr. Scott made the motion, Dr. McFall seconded, and the motion passed. Dr. Naidu then motioned to waive second reading, Dr. Scott seconded, and the motion also passed.

Dr. Cheramie then presented on the new B.B.A. in Entrepreneurship. She recounted how the Department of Management & Entrepreneurship had gained a center about a year and a half ago, and the lack of alternative Entrepreneurship degrees within the University System of Georgia. The new major consolidates existing courses currently being taught, and would therefore not require the addition of new courses. Dr. Cheramie then fielded questions from members of the committee concerning the 0-credit leadership and career coaching course and the ability for business students to take all of these courses as stand-alone electives. After confirming the 123-credit requirement for the new major, Dr. Wade-Berg called for a motion to approve on first reading the aforementioned proposal. Dr. Scott made the motion, Dr. Markle seconded, and the motion passed. Dr. Hendrix then motioned to waive second reading, Ms. Kramschuster seconded, and the motion also passed.

**SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND
ENGINEERING TECHNOLOGY**

Before opening discussion on the new course from the Department of Civil & Construction Engineering, Dr. Wade-Berg proposed a revote on ENGR 3325, due to some minor edits. Dr. Kevin McFall spoke on behalf of the proposed edits to the course, which effectively replaces SYE 3320. A question from the Registrar prompted a change in the effective date to Spring 2017. It was recommended that the proposal originator provide the Registrar with a crosswalk table to ensure that other programs requiring the former course also update their curriculum. Hearing no further questions, Dr. Wade-Berg called for a motion to approve on first reading the proposed change. Dr. Davis made the motion, Dr. Scott seconded, and the motion passed. Dr. Naidu then motioned to waive second reading, Dr. Robson seconded, and the motion also passed.

MINUTES FROM APRIL 14, 2016 UPCC MEETING

Department of Civil & Construction Engineering

UPCC heard a proposal for a new course, SURV 3500. Dr. Wade-Berg noted that the effective date would need to be changed to Spring 2017, and that UPCC had not received a Change to Program form to accompany the proposal. She therefore called for a vote to approve on first reading, but to hold second reading until the Change to Program proposal caught up. She also recommended the proposal originator add an attendance policy to the course syllabus. Dr. Vásquez made the motion to approve on first reading, Dr. Naidu seconded, and the motion passed.

Dr. Franklin made a motion to adjourn the meeting, Dr. Naidu seconded, and all were in favor.

The meeting was adjourned at 1:29 p.m.