

Undergraduate Policies and Curriculum Committee (UPCC)

General Committee

[MS Teams Virtual Meeting](#)

Thursday, Sep 1st, 2022

Quorum established at 12:34 PM

Representing	First Name	Last Name	Present	Proxy Name	Absent
Bagwell College Education	Ethel	King-McKenzie	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Bagwell College of Education	Soon	Lee	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Coles College of Business	Radwan	Ali*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Coles College of Business	Mike	Patrono	<input type="checkbox"/>		<input checked="" type="checkbox"/>
College of Architecture and Construction Management	Jeffrey	Collins	<input type="checkbox"/>		<input checked="" type="checkbox"/>
College of Architecture and Construction Management	Hussein	Abaza	<input type="checkbox"/>		<input checked="" type="checkbox"/>
College of Computing and Software Engineering	Dennis "Mike"	Franklin*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of Computing and Software Engineering	Sarah	North	<input type="checkbox"/>		<input checked="" type="checkbox"/>
College of Science and Mathematics			<input type="checkbox"/>		<input type="checkbox"/>
College of Science and Mathematics	Prabha	Padukka	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of the Arts	Nancy	Conley	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of the Arts	Keith	Smith	<input checked="" type="checkbox"/>	Proxy: McCree O'Kelley	<input type="checkbox"/>
General Education Council Liaison (1)	Jeanne	Bohannon	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Journey Honors College (1)	Michelle	Miles	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Radow College of Humanities and Social Sciences	Pauline (Polly)	Howes	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Radow College of Humanities and Social Sciences	Jaime	Cruz-Ortiz*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Southern Polytechnic College of Engineering and Engineering Technology	Amir	Moghadam*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Southern Polytechnic College of Engineering and Engineering Technology	Jungkyu "Justin"	Park	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Undergraduate Student Representative (SGA)	TBD		<input type="checkbox"/>		<input checked="" type="checkbox"/>
Undergraduate Student Representative (SGA)	TBD		<input type="checkbox"/>		<input checked="" type="checkbox"/>
Wellstar College of Health and Human Services	Rachel	Myers	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Wellstar College of Health and Human Services	Johnathan	Steppe	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Total Voting Members in Attendance	13/20				
Non-voting	First Name	Last Name			
Curriculum Support Office (1)	Amy	Jones	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Digital Learning Innovations, Director	Brichaya	Shah	<input type="checkbox"/>		<input type="checkbox"/>
Library Services (1)	Christin	Collins	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Office of Accreditation and Policy (1)	Leigh	Funk	<input type="checkbox"/>		<input type="checkbox"/>
Office of the Provost and Sr. Vice President for Academic Affairs or Designee (1)	Anissa	Vega	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Registrar or Designee (1)	Paul	Parker	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Director of Curriculum Development	Michelle	Head	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Director of General Education	Brandan	Callahan	<input checked="" type="checkbox"/>		<input type="checkbox"/>

**Undergraduate Policies and Curriculum Committee (UPCC)
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The agenda:

- I. Call to Order and Attendance
- II. Acceptance of Agenda
- III. Approval of Minutes from the April 28th, 2022 meeting.
- IV. Discussion Items a. Welcomes and Introductions
- V. Old Business
- VI. New Business a. Nominations/voting for open positions
 - i. Chair
 - ii. Marietta Campus Representative
 - iii. Kennesaw Campus Representative
 - iv. Associate Chair
 - v. Faculty Senate Liaison
- VII. Tentative Items for Review
- VIII. Other Business
- IX. Announcements a. Joint UPCC/GPCC Executive Committee meeting: **September 7th, 2022**
 - b. Next UPCC Executive Committee meeting: **September 15th, 2022**
 - c. Next UPCC General Committee meeting: **September 29th, 2022**
- X. Adjournment

Acceptance of Agenda

MOTION TO ACCEPT: MIKE FRANKLIN

SECOND: NANCY CONLEY

Approval of Minutes from the April 28, 2022 meeting.

Motion to Approve: Mike Franklin

Second: Radwan Ali

Approved by all present to vote.

- Jaime asked attending members to introduce themselves.
- Ethel asked about grouping that was discussed during the UPCC - Executive Committee on Thursday, Aug 18th.
- Jaime pointed the members to the vacancies in the UPCC – EC including Chair, Assistant Chair, Kennesaw Campus rep, Marietta Campus rep and the Faculty Senate liaison.
- He self-nominated for the Chair position. The members voted and Jaime was voted Chair officially.
- Amy shared her screen and showed the meeting schedules for the UPCC (general and EC).
- Mike Franklin was voted as the Associate Chair
- Amir Moghadam was voted as the Marietta Campus rep.
- Jaime explained that the suggested process is to make the workload less overwhelming. He had divided the members into two group A and B. The idea was to divide the proposals/packages into the two groups for a more efficient process. It was suggested that each group had a spokesperson to summarize the proposals/packages each for which each of the two groups was responsible.
- Rachel shared that the process sounded good but there was a lack of communication. She mentioned that she expected hiccups. Radwan interjected that he had made a post on Teams to initiate the discussion.
- Ethel asked about the Teams for group A and group B. Amy said she would discuss with Rachel on creating Teams (not just Chat threads). Amy and Rachel will moderate the two groups.
- Christine Collins from the Library asked about being in the two groups to view the proposals to help add perspective.
- Michelle Head shared guidelines for UPCC review at [guidelines](#).

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- Mike Franklin shared “We need to do --- Move, Second, Discussion, Vote”
- A few members left because of other meetings. Dr. Vega pointed out that the UPCC meeting is scheduled until 1:45. Mike wrote in chat “UPCC Chair: Might be a good idea to send an email to members that the meeting time lasts until 145PM (I recommend keeping your calendar fee until 2PM just in case).”

Old Business

There were not any items from the April 28th, 2022 meeting.

New Business

Package #1: Dance – Group A

College of the Arts – Marsha Barsky, Margot Harris,

- DANC 2100
- DANC 3100
- DANC 3110
- DANC 3120
- DANC 3130
- DANC 3300
- DANC 3310
- DANC 3330
- DANC 3500
- DANC 4500
- DANC 4800
- DANC 4900
- Batch Proposal DANC 2713...

Motion to Approve: Mike Franklin
Second: Radwan Ali

Package was approved.

Package #2: Mechanical Engineering – Group B

Southern Polytechnic College of Engineering and Engineering Technology – Adeel Khalid

- Aerospace Engineering Minor
- ENGR 3804

Motion to Approve: Mike Franklin
Second: Junjkyu Park

Package was approved.

Package #3: Engineering Technology – Group B

Southern Polytechnic College of Engineering and Engineering Technology – David Stollberg

- EDG 4224

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Motion to Approve: Mike Franklin

Second: Nancy Conley

Package was approved.

Package #4: MATH 1179 Prereqs – Group B

College of Science and Mathematics – Lake Ritter

- Batch: ECET 1101, ECET 1101L, ENGR 1100, IET 3424, IET 4135, CHEM 3030L, CPE 3000, ECET 2300, ECET 2300L, ENGR 3324, ENGR 3325, ISYE 2600, MAED 3295, MATH 2202, MATH 3260, ME 1311, MET 2124, MET 3400, MET 3401, MTRE 2610, PHYS 2211
- Batch: CHEM 1211, CHEM 1211L, CSE 1322, CHEM 1212, CSE 2300, ECON 4510, FIN 4360, HS 3500, MATH 2345, PHYS 1111, PHYS 1112, BIOL 4500K, CHEM 2800, STAT 2332

Motion to Approve: Mike Franklin

Second: Johnathan Steppe

Package was approved.

Adjournment 1:43 PM