Undergraduate Policies and Curriculum Committee (UPCC)

General Committee Meeting Agenda

*MS Teams Virtual Meeting*

October 27, 2022

I. Call to Order and Attendance
   (Note: Attendance is documented based on those individuals who type their name in the chat box.)

II. Acceptance of Agenda
   (Note: If there are no updates or edits, the agenda will stand accepted as written.)

III. Approval of Minutes from the September 29th meeting. (Attached)
   (Note: If there are no corrections, the minutes will stand approved as written.)

IV. Discussion Items
   a. proposal review process
   b. Catalog Redesign (Rachel and Amy)
   c. Undergraduate Policy review, discussion, and voting – Michelle Head (documents will be sent ahead of the meeting)
   d. Resources for UPCC members
      i. [UPCC Home Page](#)
      ii. [Where Do I Start](#)
      iii. [Curriculog Home Page](#)
      iv. [Curriculum Resources](#)
   e. Paul Parker and Michelle Head will discuss implementation of name changes and consequences of name changes

V. Old Business
   a. Pending Open Position - Kennesaw Campus Representative

VI. New Business

**Package #1: BBA programs – Group A**

*Coles College of Business – Mona Sinha*

- ACCT 3397
- ECON 3397
- FIN 3397
- MGT 3397
- MKTG 3397
Undergraduate Policies and Curriculum Committee (UPCC)

General Committee Meeting Agenda

**Package #2: Economics – Group B**  
*Coles College of Business – Xiao Huang*

- □ ECON 4730
- □ Economics, BBA

**Package #3: Management – Group A**  
*Coles College of Business – Doug Moodie*

- □ Management, BBA

**Package #4: Mathematics – Group B**  
*College of Science and Mathematics – Lake Ritter*

- □ Mathematics, Minor
- □ Mathematics, BS

**Package #5: Physics – Group B**  
*College of Science and Mathematics – Marco Guzzi*

- □ PHYS 4210
- □ PHYS 4260

**Package #6: Learning, Design and Technology – Group B**  
*Bagwell College of Education – Matthew L.Wilson*

- □ Learning, Design and Technology Minor

VII. Tentative Items for Review

VIII. Other Business

IX. Announcements
   
   a. Next UPCC Executive Committee meeting: November 17th, 2022  
   b. Next UPCC/GPCC Joint Executive Committee meeting: November 2nd, 2022  
   c. Next UPCC General Committee meeting: December 1st, 2022

*Meeting schedules with links, agendas, and minutes can be found on the [https://cia.kennesaw.edu](https://cia.kennesaw.edu) website under Curriculum Committees, UPCC, Schedule/Agenda/Minutes.
Attendance:

**For virtual meetings, attendance (and quorum confirmation) is documented and based on the individuals attending who typed their name in the chat box to be recorded.**

<table>
<thead>
<tr>
<th>Name</th>
<th>Group</th>
<th>Present</th>
<th>Representing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amir Moghadam*</td>
<td>A</td>
<td>☐</td>
<td>SPCEET Mechatronics Engineering</td>
</tr>
<tr>
<td>Dennis &quot;Mike&quot; Franklin*</td>
<td>B</td>
<td>☐</td>
<td>CCSE Software Engineering &amp; Game Development</td>
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<tr>
<td>Ethel King-McKenzie</td>
<td>A</td>
<td>☐</td>
<td>BCOE Elementary and Early Childhood Education</td>
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<tr>
<td>Hussein Abaza</td>
<td>B</td>
<td>☐</td>
<td>CACM Construction Management</td>
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<tr>
<td>Jaime Cruz-Ortiz*</td>
<td>B</td>
<td>☐</td>
<td>RCHSS World Languages and Cultures</td>
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<tr>
<td>Jeanne Law-Bohannon</td>
<td>B</td>
<td>☐</td>
<td>GEC GEC representative</td>
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<tr>
<td>Jeffery Collins</td>
<td>A</td>
<td>☐</td>
<td>CACM Architecture</td>
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<tr>
<td>Johnathan Steppe*</td>
<td>B</td>
<td>☐</td>
<td>WCHHS Nursing</td>
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<tr>
<td>Jungkyu &quot;Justin&quot; Park</td>
<td>B</td>
<td>☐</td>
<td>SPCEET Mechanical Engineering</td>
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<tr>
<td>Keith Smith</td>
<td>A</td>
<td>☐</td>
<td>COTA School of Art and Design</td>
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<tr>
<td>Michael Patrono</td>
<td>B</td>
<td>☐</td>
<td>COLES Economics, Finance, &amp; Quantitative Analysis</td>
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<tr>
<td>Michelle Miles</td>
<td>A</td>
<td>☐</td>
<td>HONORS KSU Journey Honors</td>
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<tr>
<td>Nancy Conley</td>
<td>B</td>
<td>☐</td>
<td>COTA Music</td>
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<tr>
<td>Pauline “Polly” Howes</td>
<td>A</td>
<td>☐</td>
<td>RCHSS Communication &amp; Media</td>
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<td>Prabha Padukka</td>
<td>A</td>
<td>☐</td>
<td>CSM Physics</td>
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<tr>
<td>Rachel Myers</td>
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<tr>
<td>Radwan Ali*</td>
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<td>COLES Information Systems</td>
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<td>Rosetta Ngugi</td>
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<td>CSM Physics</td>
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<tr>
<td>Sarah North</td>
<td>A</td>
<td>☐</td>
<td>CCSE Computer Science</td>
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<tr>
<td>Soon Lee</td>
<td>B</td>
<td>☐</td>
<td>BCOE Elementary and Early Childhood Education</td>
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**total voting members present**  ◼️/19  
*quorum is ½ of voting members being present (including proxies) as per the UPCC by-laws
Undergraduate Policies and Curriculum Committee (UPCC)

General Committee Meeting Agenda

| Michelle Miles | Sarah North | Jeanne Law-Bohannon | Jungkyu "Justin" Park |
# General Committee Meeting Agenda

**Name** | **Present** | **Non-Voting**
---|---|---
Amy Jones | ☐ | Academic Affairs
Anissa Vega | ☐ | Academic Affairs
Brendan Callahan | ☐ | Academic Affairs
Brichaya Shah | ☐ | Academic Affairs
Christin Collins | ☐ | Library Services
Leigh Funk | ☐ | Academic Affairs
Michelle Head | ☐ | Academic Affairs
Rachel Stignani | ☐ | Academic Affairs
Paul Parker | ☐ | Registrar

<table>
<thead>
<tr>
<th>Guest Name</th>
<th>Department</th>
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**NOTES:**