Graduate Policies and Curriculum Committee (GPCC)

General Committee Meeting Agenda
MS Teams Virtual Meeting

February 23, 2022

I. Call to Order and Attendance
(Note: Attendance is documented based on those individuals who type their name in the chat box.)

II. Acceptance of Agenda
(Note: If there are no updates or edits, the agenda will stand accepted as written.)
Motion to approve agenda: Humayun Zafar. Second to motion: Diana Gregory and Ethel King-McKenzie
All who voted were in favor of recommending approval.

III. Approval of Minutes from the January 26, 2022, meeting. (Attached)
(Note: If there are no corrections, the minutes will stand approved as written.)
Motion to approve minutes: Diana Gregory. Second to motion: Humayun Zafar and Tridib Bandyopadhyay.
All who voted were in favor of recommending approval.

IV. Discussion Items
- Starting February 1, 2022, to access proposals in Curriculog all faculty will need to login with their KSU ID and password.
- Starting February 1, 2022, Curriculog will have a cleaner look with only reviewer comments appearing in the proposals
Amy Jones summarized these changes and explained that they help assure that members are viewing proposals and to keep confidentiality of proposals within our KSU system. The comments section will only relate to something that has been added to curriculog during the review process.
Question: Is it possible to have a next button to expedite reviewing?
AJ: KSU is not in charge of the functionality of the software, but they can always provide feedback.
Question: Can an individual report be run so membership can see what they have reviewed or no?
AJ: a report cannot be run but members can put an approved vote to log their opinion.
Question: can members get email notifications when they have proposals to review?
AJ and AV: email notifications do get sent to the membership and these emails could be going to spam folders, please check, and email notification customization can be done under settings.

V. Old Business: none

VI. New Business

Package #1: MBA

Michael J Coles College of Business
Dennis A Marrow, Steve Smalt

☐ ACCT 7415
☐ ACCT 7430
☐ ACCT 7450
☐ ACCT 7460
Graduate Policies and Curriculum Committee (GPCC)

General Committee Meeting Agenda

- ACCT 7470
- ACCT 7480
- Coles, MBA

Updating catalog description to better reflect program attributes. Creating 4 concentrations in the MBA. Reducing program core hours. Removing GMAT as requirement from Evening MBA (EvMBA) and WEBMBA. Curriculum changes are for EvMBA only. Adding additional admission requirements for ACCT concentration. Introducing 4 concentrations: Accounting, Finance, FinTech, and General Management MBA Program

Supports R2 roadmap in several ways. Grown from 325 to 600 students and hoping to continue that growth.

Motion to recommend approval: Humayun Zafar. Second to motion: Diana Gregory, Tridib Bandyopadhyay

All who voted were in favor of recommending approval.

Package #2: RES Courses

Office of Research
Kristine Nowak

- RES 4100 - RES 6100
- RES 6100

Office of Research putting these courses together to better serve training grants and RCR requirements.

Tom Okie had a question about inferno prevention department? This is not a real department, was used for training purposes

Motion to recommend approval: Humayun Zafar. Second to motion: Jane Brannan

All who voted were in favor of recommending approval.

Package #3: EDUC 6610

Bagwell College of Education
Brian R Lawler

- EDUC 6610

Small change to 0 credit course, it had been listed as in-person only, need an online option. Need to allow for one section to be online. Prerequisites have also been adjusted to match the course/program.

Motion to recommend approval: Ethel King-McKenzie. Second to motion: Yong Shi, Diana Gregory, Humayun Zafar

All who voted were in favor of recommending approval.

Package #4: CPE 6202

Southern Polytechnic College of Engineering and Engineering Technology
Sumit Chakravarty

- CPE 4202 - CPE 6202

Part of MS ECE program. This will help bring in more students. Similar courses are offered outside of KSU.

New course, and a cross-level of that course.

Motion to recommend approval: Humayun Zafar and Tridib Bandyopadhyay. Second to motion: Jane Brannan
Graduate Policies and Curriculum Committee (GPCC)

General Committee Meeting Agenda

All who voted were in favor of recommending approval.

Package #5: Social Work

Wellstar College of Health and Human Services
Alan Kirk, Monica Nandan

☐ Social Work, MSW
☐ SW 7931

New elective course that can be taken by any graduate student. Course teaches students how to work with complex community issues.

Humayun Zafar: Question about allowing any student to take the course.

This course will be offered as part of Social Entrepreneurship.

Motion to recommend approval: Humayun Zafar. Second to motion: Tridib Bandyopadhyay, Tom Okie, Diana Gregory

All who voted were in favor of recommending approval.

Package #6: Nursing

Wellstar College of Health and Human Services
Susan Beidler, Rajkiran Nandan

☐ Leadership in Nursing MSN
☐ Primary Care Nurse Practitioner MSN
☐ NURS 7776
☐ NURS 7777
☐ NURS 7778
☐ NURS 7779
☐ NURS 6151
☐ NURS 7735
☐ NURS 7753
☐ NURS 7850
☐ NURS 7873
☐ NURS 7874
☐ NURS 7875
☐ NURS 7725, NURS 7745, NURS 7746, NURS 7747, NURS 7854, NURS 7863 (batch)

Clean up of courses. There are two MSN programs, the Primary Care Nurse Practitioner, and Leadership in Nursing (has two tracks). Proposed to have 6 courses across the programs discontinued and replaced with 4 courses. Changes to Nursing Administration track include replacing 6150 to 6151 and add 1 credit if lab. For Nursing Education: correct course description in catalog, substitute 7755 and 7765 with 7762. Changes to Wellstar primary Care Nurse Practitioner include remove Wellstar, adjust lab credit with several courses. Batch discontinuation of courses.

Motion to recommend approval: Humayun Zafar and Jane Brannan. Second to motion: Diana Gregory

All who voted were in favor of recommending approval.

Package #7: MAT

Bagwell College of Education
Brian Lawler, Melissa Driver
Graduate Policies and Curriculum Committee (GPCC)

General Committee Meeting Agenda

☐ INED 6400
☐ Teaching, MAT

Cleaning up concurrent prerequisites to help with registration issues that students have been running into. Motion to recommend approval: Humayun Zafar. Second to motion: Tom Okie, Diana Gregory
All who voted were in favor of recommending approval.

Package #8: Social Entrepreneurship Certificate

Wellstar College of Health and Human Services
Monica Nandan

☐ Social Entrepreneurship Certificate
Stand-alone 12 credit certificate designed for students interested in practicing Social Entrepreneurship. Certificate has support of 11 different programs.
Nikki Palamiotis: Question about if certificate can be an add-on certificate to anyone? i.e. a POS would show both degree and certificate. It was suggested that current students submit a statement of purpose but not additionally apply.
This will be pursued after approval.
Motion to recommend approval: Humayun Zafar. Second to motion: Jane Brannan and Diana Gregory
All who voted were in favor of recommending approval.

Package #9: Information Technology

College of Computing and Software Engineering
Lei Li

☐ IT 6923
☐ IT 6933
☐ Information Technology, MSIT
Motion to table until March 23, 2022, meeting: Humayun Zafar. Second to motion: Diana Gregory
All who voted were in favor of recommending approval.

Package #10: BIOL 6100

College of Science and Mathematics
Martin Hudson

☐ BIOL 6100

Change to course modality. It was listed as 2 class hours, 3 lab hours, and 3 hours total. The lab hours are redundant and being removed.
Motion to recommend approval: Humayun Zafar. Second to motion: Jane Brannan and MA Karim
All who voted were in favor of recommending approval.

VII. Tentative Items for Review
VIII. Other Business
Anissa Vega: Asked membership to have colleges start putting their proposals together this semester for the next review cycle.
It’s time for GPCC elections, colleges should vote for replacements in March so that membership can vote for the executive committee at the April meeting.
New approval deadline is next December.
Graduate Policies and Curriculum Committee (GPCC)

General Committee Meeting Agenda

IX. Announcements
   I. Next GPCC Executive Committee meeting: March 16, 2022
   II. Next GPCC General Committee meeting: March 23, 2022

Meeting schedules with links, agendas, and minutes can be found on the https://cia.kennesaw.edu website under Curriculum Committees, UPCC, Schedule/Agenda/Minutes.

X. Adjournment

1:35pm
**For virtual meetings, attendance (and quorum confirmation) is documented and based on the individuals attending who typed their name in the chat box to be recorded.

<table>
<thead>
<tr>
<th>Name</th>
<th>Present</th>
<th>Representing</th>
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<tbody>
<tr>
<td>Bo Yang</td>
<td>☒</td>
<td>College of Science and Mathematics</td>
</tr>
<tr>
<td>Cherilyn McLester*</td>
<td>☒</td>
<td>Wellstar College of Health and Human Services</td>
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<tr>
<td>Diana Gregory</td>
<td>☒</td>
<td>College of the Arts</td>
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<tr>
<td>Eric Albrecht</td>
<td>□</td>
<td>College of Science and Mathematics</td>
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<tr>
<td>Ethel King-McKenzie</td>
<td>☒</td>
<td>Bagwell College Education</td>
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<tr>
<td>Humayun Zafar*</td>
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<td>Coles College of Business</td>
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<tr>
<td>Jane Brannan</td>
<td>☒</td>
<td>Wellstar College of Health and Human Services</td>
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<tr>
<td>LeeAnn Lands</td>
<td>☒</td>
<td>Radow College of Humanities and Social Sciences</td>
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<tr>
<td>Reza Meimandi Parizi</td>
<td>☒</td>
<td>College of Computing and Software Engineering</td>
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<tr>
<td>Sanjeev Adhikari*</td>
<td>□</td>
<td>College of Architecture and Construction Management</td>
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<tr>
<td>Sumit Chakravarty</td>
<td>☒</td>
<td>Southern Poly. College of Eng. &amp; Eng. Technology</td>
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<tr>
<td>Tom Okie</td>
<td>☒</td>
<td>Radow College of Humanities and Social Sciences</td>
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<tr>
<td>Tridib Bandyopadhyay</td>
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<td>Coles College of Business</td>
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<td>Yi Jin*</td>
<td>☒</td>
<td>Bagwell College of Education</td>
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<tr>
<td>Yong Shi</td>
<td>☒</td>
<td>College of Computing and Software Engineering</td>
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<tr>
<td>(vacant)</td>
<td>□</td>
<td>College of Architecture and Construction Management</td>
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<tr>
<td>(vacant)</td>
<td>□</td>
<td>College of the Arts</td>
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**total voting members present** 14/16  *quorum is ½ of voting members being present (including proxies) as per the GPCC by-laws

<table>
<thead>
<tr>
<th>Name</th>
<th>Present</th>
<th>Non-Voting</th>
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</thead>
<tbody>
<tr>
<td>Amy Jones</td>
<td>☒</td>
<td>Curriculum Support Office</td>
</tr>
<tr>
<td>Anissa Vega</td>
<td>☒</td>
<td>Office of the Provost and VP for Academic Affairs</td>
</tr>
<tr>
<td>Brichaya Shah</td>
<td>□</td>
<td>Digital Learning Innovations, Director</td>
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<tr>
<td>David Baugher</td>
<td>☒</td>
<td>College of Graduate and Prof. Ed., Sr. Asst. Dean</td>
</tr>
<tr>
<td>David Evans</td>
<td>☒</td>
<td>Library System</td>
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<tr>
<td>Leigh Funk</td>
<td>□</td>
<td>Office of Accreditation and Policy</td>
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<tr>
<td>Mardi Richardson</td>
<td>☒</td>
<td>Registrar or Designee</td>
</tr>
<tr>
<td>Mark Forehand</td>
<td>☒</td>
<td>Office of Graduate Admissions</td>
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<tr>
<td>Michelle Miles</td>
<td>□</td>
<td>Journey Honors College</td>
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<tr>
<td>Sheb True</td>
<td>☒</td>
<td>College of Graduate and Prof. Education, Assoc. Dean</td>
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<tr>
<td>Tim Blumentritt</td>
<td>☒</td>
<td>College of Graduate and Prof. Education, Assoc. Dean</td>
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<tr>
<td>(vacant)</td>
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<td>Graduate Student Representative (GRA)</td>
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<tr>
<td>(vacant)</td>
<td>□</td>
<td>Journey Honors College</td>
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### GPCC General Committee Meeting – ATTENDANCE

**meeting date: 02/23/2022**

<table>
<thead>
<tr>
<th>Guest Name</th>
<th>Department</th>
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<tbody>
<tr>
<td>Allison Keefe</td>
<td>Ass. Dean Grad Programs CCOB</td>
</tr>
<tr>
<td>Ann Vancza</td>
<td>Graduate College</td>
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<tr>
<td>Deborah Robinson</td>
<td>Graduate Admissions Counselor</td>
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<tr>
<td>Dennis Marrow</td>
<td>Coles</td>
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<tr>
<td>Kris DuRocher</td>
<td>CSO</td>
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<tr>
<td>Kristine Nowak</td>
<td>Research Compliance</td>
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<tr>
<td>Linda Gay</td>
<td>Nursing</td>
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<tr>
<td>Martin Hudson</td>
<td>Department of Molecular and Cellular Biology</td>
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<tr>
<td>Melinda Ross</td>
<td>Graduate and Prof Ed</td>
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<tr>
<td>Melissa Driver</td>
<td>Education</td>
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<tr>
<td>Monica Nandan</td>
<td>Social Work and Human Services</td>
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<tr>
<td>Nancy Ballard</td>
<td>Nursing</td>
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<tr>
<td>Nikki Palamiotis</td>
<td>Graduate and Prof Ed</td>
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<tr>
<td>Paul Parker</td>
<td>Registrar</td>
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<tr>
<td>Rachel Stignani Cooke</td>
<td>CSO</td>
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<tr>
<td>Raven Malliet</td>
<td>CSO</td>
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<tr>
<td>Steve Smart</td>
<td>Coles SOA</td>
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<tr>
<td>Susan Beidler</td>
<td>Nursing</td>
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<tr>
<td>Ying Xie</td>
<td>CCSE - IT</td>
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</tbody>
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### NOTES:

Yong Shi left early with Reza as his proxy