

**UPCC Minutes**  
**Thursday, November 14<sup>th</sup>, 2019**  
**12:30pm-2:00pm**  
**Convocation Center, Room 2007**

**Members Present**

<b>UPCC Members (2019-2020)</b>	<b>Representing</b>	<b>Present</b>	<b>Proxy Name</b>	<b>Excused</b>
<b>Evelina Sterling</b>	CHSS: Dept. of Sociology & Criminal Justice	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Ryan Ronnenberg</b>	CHSS: Dept. of History & Philosophy	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Parminder Juneja</b>	CACM: Dept. of Construction Management	<input type="checkbox"/>		<input checked="" type="checkbox"/>
<b>Bronne Dytoc</b>	CACM: Dept. of Architecture	<input type="checkbox"/>		<input checked="" type="checkbox"/>
<b>Zeynep Kelani</b>	COLES : Dept. of Economics, Finance, & Quantitative Analysis	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Doug Moodie</b>	COLES: Dept. of Management & Entrepreneurship	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Kim Loomis</b>	BAGWELL: Secondary and Middle Grades Education	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Shannon Howrey</b>	BAGWELL: Dept. of Early Elementary and Childhood Education	<input type="checkbox"/>		<input checked="" type="checkbox"/>
<b>William Griffiths</b>	CSM: Dept. of Mathematics	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Michelle Head (UPCC Vice-Chair)</b>	CSM: Dept. of Chemistry and Biochemistry (UPCC Vice Chair)	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Janeen Amason</b>	Wellstar CHHS: School of Nursing	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Jennifer Wade-Berg (UPCC Chair)</b>	Wellstar CHHS: Dept. of Social Work and Human Services (UPCC Chair)	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Nancy Conley, School of Music</b>	COTA: School of Music	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Amanda Wansa Morgan (UPCC Secretary)</b>	COTA: Dept. of Theatre & Performance Studies (UPCC Secretary)	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Felicia Mainell</b>	University College: Department of Leadership and Integrative Studies	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Carolee Larsen</b>	Univeresity College: Dept. of First Year and Transition Studies	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Brian Etheridge</b>	Honors College: Director	<input type="checkbox"/>		<input checked="" type="checkbox"/>
<b>Sandip Das</b>	SPSEET: Dept. of Electrical Engineering	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Ayse Tekes</b>	SPSEET: Dept. of Mechanical Engineering	<input checked="" type="checkbox"/>	Zeynep Kelani	<input type="checkbox"/>
<b>Susan Vande Ven</b>	CCSE: Information Technology	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>D. Michael Franklin</b>	CCSE: Software Engineering and Game Design & Development	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Susan Rouse</b>	Gen Ed Council	<input checked="" type="checkbox"/>		<input type="checkbox"/>

<b>Xueying Chen</b>	KSU Library System	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>JJ Lopez</b>	SGA Representative	<input type="checkbox"/>		<input type="checkbox"/>
<b>Pam Cole</b>	Academic Affairs (non-voting)	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Kevin Gwaltney</b>	Accreditation & Policy (non-voting)	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
<b>Amy Jones</b>	Academic Affairs (non-voting)	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Paul Parker</b>	Registrar & Records (non-voting)	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Martha (Mardi) Richardson</b>	Registrar & Records (non-voting)	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Danielle Herrington</b>	Registrar & Records (non-voting)	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Kris DuRocher</b>	Faculty Executive Director of General Education and Curriculum Development (non-voting)	<input type="checkbox"/>		<input type="checkbox"/>

### **GUESTS**

<b>Originators/Dept. Representatives</b>	<b>Representing</b>	<b>Present</b>
Nirmal Trivedi	FYTS	<input checked="" type="checkbox"/>
Ruth Goldfine	FYTS	<input checked="" type="checkbox"/>
Doreen Wagner	Nursing	<input checked="" type="checkbox"/>
Raven Knudsen	Academic Affairs	<input checked="" type="checkbox"/>
Chris Holtzendorff	Math	<input checked="" type="checkbox"/>
Jennifer Vandenbussche	Math	<input checked="" type="checkbox"/>
Jamie Cruz-Ortiz	Foreign Languages	<input checked="" type="checkbox"/>
Jennifer Dickey	History & Philosophy	<input checked="" type="checkbox"/>
Alice Pate	History & Philosophy	<input checked="" type="checkbox"/>
Harrison Long	COTA/TPS	<input checked="" type="checkbox"/>
Brian Etheridge	Honors College	<input checked="" type="checkbox"/>
LaJuan Simpson-Wilkey	University College	<input checked="" type="checkbox"/>

### **CALL TO ORDER – 12:34pm**

**Quorum:** Are twelve members present to meet quorum requirements?  Yes  No

### **Announcements:**

- Thanks for coming to this extra meeting.
- Regular meeting for 11/21/19 is still scheduled.
- December 5<sup>th</sup> meeting IS happening, 12:30pm.

Proposal	Proposed Changes	Specific Changes	Status
Approval of Minutes from October 26, 2019 UPCC Meeting	None	None	<input checked="" type="checkbox"/> Motion to Approve By: D. Michael Franklin <input type="checkbox"/> Motion Seconded By: Susan Vande Ven <input checked="" type="checkbox"/> Approved by ALL <input type="checkbox"/> Other Notes:

### CONSENT AGENDA

Proposals	Pulled	Status
<ul style="list-style-type: none"> <li>• Public History Minor (Minor Endorsement)</li> <li>• Public History Certificate – Embedded (Program Deactivation)</li> <li>• HIST 4427 Museum Exhibitions (New Course)</li> <li>• Philosophy, B.A.</li> <li>• PHIL 2500 Logic (Prereq/Coreq)</li> <li>• PHIL 4010 Contemporary Western Philosophy (Course Discontinuation)</li> <li>• Batch Change – (Prereq/Coreq) <ul style="list-style-type: none"> <li>○ PHIL 4450</li> <li>○ PHIL 4460</li> </ul> </li> <li>• Korean Minor (New Minor)</li> <li>• Japanese Minor (New Minor)</li> <li>• NURS 4436 Foundations for Perioperative Practice (New Course)</li> <li>• Theatre and Performance Studies, B.A. (Change to Program – Catalog Description, Area F, Program Requirements, Concentration/Track, Electives, Program Credit Hour Total)</li> <li>• TPS 2813 Visual Imagination (New Course)</li> <li>• TPS 3015 Musical Theatre Techniques I (New Course)</li> <li>• TPS 3713 Acting in Musical Theatre (Prereq/Coreq, Credit Hour Distribution)</li> <li>• TPS 3813 Visual Imagination (Course Discontinuation)</li> <li>• TPS 4015 Musical Theatre Techniques II (Course Title, Course Description, Prereq/Coreq)</li> <li>• TPS 4020 Musical Theatre Ensemble (Course Description, Prereq/Coreq, Credit Hour Distribution)</li> <li>• TPS 4513 History and Theory I: Ancient through Renaissance Theatre and Performance (Prereq/Coreq)</li> <li>• TPS 4523 History and Theory II: Neoclassical Through Romantic Theatre and Performance (Prereq/Coreq)</li> </ul>	none	<input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to Approve By: D. Michael Franklin <input checked="" type="checkbox"/> Motion Seconded By: Susan Vande Ven <input type="checkbox"/> Motion to Wave Second Reading By: <input type="checkbox"/> Motion Seconded By: <input checked="" type="checkbox"/> Approved by all <input type="checkbox"/> Other Notes:

<ul style="list-style-type: none"> <li>• TPS 4533 History and Theory III: Victorian through Contemporary Theatre and Performance (Prereq/Coreq)</li> <li>• TPS 4999 Senior Seminar: The Scholar Artist (Prereq/Coreq)</li> <li>• Batch Proposal (Prereq/Coreq) <ul style="list-style-type: none"> <li>○ TPS 3050</li> <li>○ TPS 4050</li> </ul> </li> <li>• Batch Proposal (Prereq/Coreq) <ul style="list-style-type: none"> <li>○ TPS 3093</li> <li>○ TPS 3094</li> <li>○ TPS 3095</li> <li>○ TPS 3193</li> <li>○ TPS 3194</li> <li>○ TPS 3493</li> </ul> </li> <li>• Batch Proposal (Prereq/Coreq) <ul style="list-style-type: none"> <li>○ TPS 3815</li> <li>○ TPS 3823</li> <li>○ TPS 3853</li> <li>○ TPS 4813</li> <li>○ TPS 4823</li> <li>○ TPS 4833</li> </ul> </li> </ul>		
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**DISCUSSION AGENDA**

Proposal	Action & Proposal Type	Discussion	Status
PERS 2700 Perspectives on the World of Work	New Course	<ul style="list-style-type: none"> <li>• There’s nothing wrong with this proposal.</li> <li>• <b>NOTE TO ALL DEPARTMENTS &amp; UPCC REPS: In the curriculum in the core curriculum in Area B any department can create a course and can use the PERS prefix.</b></li> <li>• Persepctives in “whatever it may be” – please make this known to the colleges.</li> <li>• The course still has to go through BOR approval and the entire chain because it exists in Area B of General Education.</li> </ul>	<input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to Approve By: D. Michael Franklin <input checked="" type="checkbox"/> Motion Seconded By: Michelle Head <input type="checkbox"/> Motion to Wave Second Reading By: <input type="checkbox"/> Motion Seconded By: <input checked="" type="checkbox"/> Approved by ALL <input type="checkbox"/> Rejected Notes:

**DISCUSSION**

Topic	Led by	Discussion
Curriculum Forthcoming	Jennifer Wade-Berg	<p>Jennifer Wade-Berg reviewed the agenda for November 21<sup>st</sup>.  Jennifer Wade-Berg reviewed the UPCC Executive Committee Meeting agenda for November 22<sup>nd</sup>. It is a long list.  Jennifer Wade-Berg asked: can we have a system where we know what proposals are left behind?</p> <p>Pam: Perhaps we can communicate to the Deans – please hold proposals until you have the package so you can pass it all forward together.  Discussion ensued around this topic.</p> <p><u>Highlights:</u>  The batch form is helping with changes across multiple courses.  More information needs to be communicated to the Deans about the CIP Codes.  Kevin Gwaltney – we are meeting with Deans to discuss this. Kevin read a statement as a reminder. (can you send this to all of the Deans and CHAIRS).  Pam Cole – this info just recently has been sent to the Deans.  Given what’s in the queue, they need to put eyes on their proposals again to review CIP Codes.  Jennifer Wade-Berg will send to College Curriculum Heads.  Pam Cole will also send to Chairs.  Another message that needs to go out is regarding the double dipping between Minors and General Education.  A class can count in both a major and a minor, but <i>not</i> between a minor and General Education.</p> <p>FYI Executive Committee has not reviewed steps related to Program Change.</p>

Topic	Question	Discussion
21 Hours in the Major Field - Definition	When looking at the Major field of a program, what is the definition of “21 Hours” – do they have to be “Common”?	<p><b>Statement read from the Catalog - Majors need 21 hours upper division hours</b></p> <ul style="list-style-type: none"> <li>- 39 semester hours need to be Upper Division.</li> <li>- There was a conversation that Pam Cole had with the Board of Regents about the “major field” – that’s the core that all students within the students take.</li> <li>- Whether there are choices within a major field allowed? That was up for debate.</li> </ul>

		<ul style="list-style-type: none"> <li>- Pam Cole talked about the definitions of concentrations</li> <li>- That major field is supposed to define the major</li> <li>- <b>YOU CAN HAVE CHOICES WITHIN THE MAJOR AS LONG AS THEY ARE SHARED COURSES IN THE MAJOR</b></li> <li>- Does this have any effect on majors that don't have a concentration?</li> <li>- The real question is where the choices are – this is for UPCC to examine – this is make sure that the students who share a degree have the same skills and experience.</li> <li>- It's also about how you structure the Schema in a program proposal, so it shows all of the common courses, with concentrations below. <ul style="list-style-type: none"> <li>o A lot of times, it is simply formatting.</li> <li>o Think about the core competencies and how they fit into the 21 hours.</li> <li>o In curriculum design, stick to what the competencies or skills</li> </ul> </li> <li>- Amy Jones: Some programs are still struggling to pull together 21 hours even <i>with</i> choices, but that's rare</li> <li>- Pam Cole: Most programs are currently okay.</li> <li>- Doug Moodie – asked for a draft proposal of the definition of major field <ul style="list-style-type: none"> <li>o They are referring people to the BOR Policy</li> <li>o Look at the Checklist that Kris Durocher made</li> </ul> </li> <li>- Discussion ensued about the “major field”</li> <li>- Discussion ensued examining the TPS major, which has menus within Area F and the “common” requirements.</li> <li>- Susan Rouse asked about Philosophy – it doesn't violate it.</li> <li>- Discussion ensued around the understanding of what a major shares.</li> <li>- Bill Griffiths asked for a clarification of policy when it has to do with programs – perhaps asking for specific statements around competencies within the core – this is in relationship to the course menus that programs have within the core. <ul style="list-style-type: none"> <li>o Pam Cole: Most programs that are moving through right now. Most of them have had their conversations around this topic. This is a policy or conversation that needs to happen next year as we review General Education.</li> <li>o Bill Griffiths asked: what are the 21 hours? Any with that PreFix?</li> <li>o Amanda Wansa Morgan pointed out that the answer to that is “no” because the department has to decide on each menu, if there is one and therefore <i>that</i> is what is examined by UPCC</li> </ul> </li> </ul>
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		<p>to ensure all of those courses satisfy the competency that the department desires in that slot.</p> <ul style="list-style-type: none"> <li>○ Jennifer Wade-Berg – is offering for UPCC to question the interpretation of the policy and get the understanding of why departments are making decisions regarding programs.</li> <li>○ That’s what the UPCC does – ask questions / the programs and departments</li> </ul> <p>- More discussion ensued around how we educate those at other approval levels</p> <ul style="list-style-type: none"> <li>○ There is still a missing training link.</li> <li>○ Pam brought up how faculty across campus are developing a deeper understanding of curriculum.</li> <li>○ 57% of chairs are new.</li> </ul> <p>- We need UPCC reps to talk to departments about minimizing turnover on curriculum committees.</p> <p>- D. Michael Franklin pointed out that his department did all of this work to revamp their core, which resulted in a huge package, which was based on hearing this rule of “common core,” and now its moot.</p> <ul style="list-style-type: none"> <li>○ This package came out of hearsay, not policy</li> <li>○ This is a communication issue</li> <li>○ Discussion ensued</li> </ul>
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Suggestion was made to sync up calendars of UPCC & GPCC to have a common meeting.

Doug Moodie suggested to have one common meeting once a year.

Motion to Adjourn made by Bill Griffiths

Second by Felicia Mainel

**MEETING ADJOURNED AT 1:50pm**

**Minutes taken by UPCC Secretary Amanda Wansa Morgan**