

UPCC Executive Committee Meeting
December 5, 2019
12:30 PM – 2:00 PM
Engineering Technology Ctr., Room Q106 (Marietta Campus)
<https://kennesaw.curriculog.com/agenda:860/form>

| UPCC Members (2019-2020) | Representing | Present | Proxy Name | Absent |
|---|---|-------------------------------------|---------------------|-------------------------------------|
| Evelina Sterling | CHSS: Dept. of Sociology & Criminal Justice | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |
| Ryan Ronnenberg | CHSS: Dept. of History & Philosophy | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |
| Parminder Juneja | CACM: Dept. of Construction Management | <input type="checkbox"/> | | <input checked="" type="checkbox"/> |
| Bronne Dytoc | CACM: Dept. of Architecture | <input type="checkbox"/> | | <input checked="" type="checkbox"/> |
| Zeynep Kelani | COLES : Dept. of Economics, Finance, & Quantitative Analysis | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |
| Doug Moodie | COLES: Dept. of Management & Entrepreneurship | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |
| Kim Loomis | BAGWELL: Secondary and Middle Grades Education | <input checked="" type="checkbox"/> | D. Michael Franklin | <input type="checkbox"/> |
| Shannon Howrey | BAGWELL: Dept. of Early Elementary and Childhood Education | <input type="checkbox"/> | | <input checked="" type="checkbox"/> |
| William Griffiths | CSM: Dept. of Mathematics | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |
| Michelle Head (UPCC Vice-Chair) | CSM: Dept. of Chemistry and Biochemistry (UPCC Vice Chair) | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |
| Janeen Amason | Wellstar CHHS: School of Nursing | <input type="checkbox"/> | | <input checked="" type="checkbox"/> |
| Jennifer Wade-Berg (UPCC Chair) | Wellstar CHHS: Dept. of Social Work and Human Services (UPCC Chair) | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |
| Nancy Conley, School of Music | COTA: School of Music | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |
| Amanda Wansa Morgan (UPCC Secretary) | COTA: Dept. of Theatre & Performance Studies (UPCC Secretary) | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |
| Felicia Mainell | University College: Department of Leadership and Integrative Studies | <input checked="" type="checkbox"/> | Jennifer Wade-Berg | <input type="checkbox"/> |
| Carolee Larsen | Univeresity College: Dept. of First Year and Transition Studies | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |
| Brian Etheridge | Honors College: Director | <input type="checkbox"/> | | <input checked="" type="checkbox"/> |
| Sandip Das | SPSEET: Dept. of Electrical Engineering | <input type="checkbox"/> | | <input checked="" type="checkbox"/> |
| Ayse Tekes | SPSEET: Dept. of Mechanical Engineering | <input checked="" type="checkbox"/> | Zanyep Kelani | <input type="checkbox"/> |
| Susan Vande Ven | CCSE: Information Technology | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |
| D. Michael Franklin | CCSE: Software Engineering and Game Design & Development | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |
| Susan Rouse | Gen Ed Council | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |
| Xueying Chen | KSU Library System | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |
| JJ Lopez | SGA Representative | <input type="checkbox"/> | | <input type="checkbox"/> |
| Pam Cole | Academic Affairs (non-voting) | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |
| Kevin Gwaltney | Accreditation & Policy (non-voting) | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |
| Amy Jones | Academic Affairs (non-voting) | <input type="checkbox"/> | | <input type="checkbox"/> |
| Paul Parker | Registrar & Records (non-voting) | <input type="checkbox"/> | | <input type="checkbox"/> |
| Martha (Mardi) Richardson | Registrar & Records (non-voting) | <input type="checkbox"/> | | <input type="checkbox"/> |
| Danielle Herrington | Registrar & Records (non-voting) | <input type="checkbox"/> | | <input type="checkbox"/> |
| Kris DuRocher | Faculty Executive Director of General Education and Curriculum Development (non-voting) | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |

GUESTS

| Originators/Dept. Representatives | Representing | Present |
|-----------------------------------|------------------|-------------------------------------|
| Debbie Smith | FYTS | <input checked="" type="checkbox"/> |
| Jen Wells | FYTS | <input checked="" type="checkbox"/> |
| Susan Dyess | WCHHS | <input checked="" type="checkbox"/> |
| Raven Knudsen | Academic Affairs | <input checked="" type="checkbox"/> |
| Melih Madanoglu | AA | <input checked="" type="checkbox"/> |
| Connie Stone | Registrar | <input checked="" type="checkbox"/> |
| Darolyn Flaggs | FYTS | <input checked="" type="checkbox"/> |
| McCree O'Kelley | Dance (COTA) | <input checked="" type="checkbox"/> |

Call to Order – 12:39pm

Quorum: Are twelve members present to meet quorum requirements? Yes No

Announcements:

- Move review of 11/14/19 Minutes to end of meeting

PULLED From Consent

- **TS 4490**
- **ES 4900, 2500, 2200**
- **HPE 1010**
- **DANC 4900**

CONSENT AGENDA

| Proposals | Pulled | Status |
|---|---|--|
| <ul style="list-style-type: none"> • CHEM 3010 Medicinal Chemistry (Prereq/Coreq) • ECET 3398 Internship (Grade Mode) • Dance, B.A. (Change to Major) • DANC 2290 Special Topics in Dance (New Course) • DANC 3000 Musical Theatre Dance: Styles I (Prereq/Coreq) • DANC 3100 Ballet I: Classical Dance Technique (Prereq/Coreq) • DANC 3200 Jazz Dance: Styles I (Prereq/Coreq) • DANC 3300 Modern Dance I: Contemporary Dance Technique (Prereq/Coreq) • DANC 3500 Pas de Deux/Pointe (Prereq/Coreq) • DANC 3600 Dance Improvisation (Prereq/Coreq) • DANC 3700 Body Conditioning and Somatics (Prereq/Coreq) • DANC 4500 Choreography II (Prereq/Coreq) • Batch Form (Prereq/Coreq) – DANC 3001, 3110, 3210, 3310 | <ul style="list-style-type: none"> • TS 4490 • ES 4900, 2500, 2200 • HPE 1010 • DANC 4900 | <p><input type="checkbox"/> Representation not present; tabled</p> <p><input checked="" type="checkbox"/> Motion to Approve By: Amanda Wansa Morgan</p> <p><input checked="" type="checkbox"/> Motion Seconded By: Susan Vande Ven</p> <p><input type="checkbox"/> Motion to Wave Second Reading By:</p> |

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| <ul style="list-style-type: none"> • PHIL 2010 Introduction to Philosophy (New Course for General Education) • HPE 1010 Beginning Flag Football (New Course) • Batch Form (Prereq/Coreq) – HPE 2140, 2350, 3300, 3600, 2100, 2900, 4490 | <input type="checkbox"/> Motion Seconded By: <input checked="" type="checkbox"/> Approved by all <input type="checkbox"/> Other Notes: |
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DISCUSSION AGENDA

UNIVERSITY COLLEGE

| Proposal | Action & Proposal Type | Discussion | Status |
|---|--|--|--|
| TS 4490 Special Topics in Transition Studies | New Course, presented by Debbie Smith (FYTS) | <ul style="list-style-type: none"> - Told that it doesn't have to be tied to a degree program - Q: How does that work with CPoS? It can be used in Related Studies (course sub per dept) or Free Elective - Question: Do we really need to offer a course to help prep for Grad School? - This was a sample syllabus for the course, an example topic - Question: Why does this need to be a 4000-level - There's already a 2000-level. Also this would allow Juniors and Seniors to take it and count it significantly. - Kevin Gwaltney – just because there isn't a policy on the books to prevent this from moving forward, this would set a precedent being outside the realm of a specific program of study. - FYTS has experts who would have oversight over that. - Bill Griffiths question: What are "Transition Studies" - Dr. Smith gave a description regarding the various levels of transition. - Dr. Smith also gave an overview of the field. - Doug Moodie – is there is plan for a certificate or a minor in TS? - Why not hold this until you develop a minor or certificate - Dr. Smith described that we'd rather launch courses to experiment how they are working as well as satisfy current student needs. | <input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to Approve By: Amanda Wansa Morgan <input checked="" type="checkbox"/> Motion Seconded By: Susan Vande Ven <input type="checkbox"/> Motion to Wave Second Reading By: <input type="checkbox"/> Motion Seconded By: <input type="checkbox"/> Approved - 6 <input checked="" type="checkbox"/> Rejected - 8 Notes: Rejected. |

COLLEGE OF THE ARTS

| Proposal | Action & Proposal Type | Discussion | Status |
|-----------------------------|-------------------------------|---|---|
| DANC 4900 Senior Project | Course Change: (Prereq/Coreq) | <ul style="list-style-type: none"> • Why does the Prerequisite include "DANC4800 or <u>department chair permission</u>" • What are the guidelines that the chair should follow? | <input type="checkbox"/> Representation not present; tabled <input type="checkbox"/> Motion to TABLE until Dance Chair (rep) returns |

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| | | | By: Michelle Head <input checked="" type="checkbox"/> Motion Seconded By: Susan Vande Ven <input type="checkbox"/> Motion to Wave Second Reading By: <input type="checkbox"/> Motion Seconded By: <input checked="" type="checkbox"/> Approved by ALL <input type="checkbox"/> Rejected Notes: |
| DANC 4900 Senior Project | Course Change: (Prereq/Coreq) | <ul style="list-style-type: none"> • McCree O'Kelley, Dance Chair returned • Discussion around Prerequisite ensued. • Chair agreed to remove "Department Chair Permission." Amanda Morgan agreed to get documentation from other levels. | <input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to Approve with prerequisite edit. By: Bill Griffiths <input checked="" type="checkbox"/> Motion Seconded By: Zeynep Kelani <input type="checkbox"/> Motion to Wave Second Reading By: <input type="checkbox"/> Motion Seconded By: <input checked="" type="checkbox"/> Approved by ALL <input type="checkbox"/> Rejected Notes: |

WELLSTAR CHHS

| Proposal | Action & Proposal Type | Discussion | Status |
|-------------------------------|----------------------------------|--|--|
| ES 4900 ES 2500 ES 2200 | Course changes – PreReq & CoReqs | <ul style="list-style-type: none"> • Questions arose around CIP Codes and the language "current instructor certification" • Re: ES 2200: Bill: is this course so popular that you need to gate it with "Interests" for Exercise Majors or Sport Management Majors. <ul style="list-style-type: none"> - Answer: Sport Management doesn't have an interest. | <input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to Table By: Michelle Head <input checked="" type="checkbox"/> Motion Seconded By: Susan Vande Ven <input type="checkbox"/> Motion to Wave Second Reading By: <input type="checkbox"/> Motion Seconded By: <input checked="" type="checkbox"/> Approved to Table by ALL <input type="checkbox"/> Rejected Notes: |

| Proposal | Action & Proposal Type | Discussion | Status |
|----------|------------------------|--|--|
| HPE 1010 | New Course | <ul style="list-style-type: none"> • Question around dual grading mode • Inquiry sent to BOR from Pam Cole around this question (three times) but no response. You'll have to make a decision without their input <ul style="list-style-type: none"> ○ Base your decision on the justification | <input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to Approve By: Susan Rouse <input checked="" type="checkbox"/> Motion Seconded By: Bill Griffiths |

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| | <ul style="list-style-type: none"> Rep from HPE1010 described the course – this course would be in alignment with what we do with other sections | <input type="checkbox"/> Motion to Wave Second Reading By: <input type="checkbox"/> Motion Seconded By: <input checked="" type="checkbox"/> Approved by ALL <input type="checkbox"/> Rejected Notes: |
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COLES

| Proposal | Action & Proposal Type | Discussion | Status |
|------------------------|-------------------------|---|--|
| BUSA 2150 BUSA 3150 | PreRequisites For Both. | <ul style="list-style-type: none"> Presented by Doug Moodie Changing from ENGL 1102 to ENGL 1101 as a Prerequisite. Questions came up about CIPs Question from Jennifer Wade-Berg to Kevin Gwaltney – did you get clarification from BOR on the CIPs on this? | <input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to Approve By: Susan Vande Ven <input checked="" type="checkbox"/> Motion Seconded By: D. Michael Franklin <input type="checkbox"/> Motion to Wave Second Reading By: <input type="checkbox"/> Motion Seconded By: <input checked="" type="checkbox"/> Approved - ALL <input type="checkbox"/> Rejected Notes: |

| Proposal | Action & Proposal Type | Discussion | Status |
|--|--|--|---|
| Hospitality Management, BBA (New Major) <u>COURSES</u> HMGT 4100 HMGT 3500 HMGT 3300 HMGT 3397 HMGT 4300 HMGT 4490 HMGT 4500 | New Program/Major AND new courses (see list) | <ul style="list-style-type: none"> This proposal relies on existing courses that are also being submitted for revision, so they are inclusive of HMGT. Presented by Melih Madanoglu (Chair of Hospitality) Doug Moodie suggested change the language to “any HMGT 4000-level course” so that individual course additions don’t require another program change proposal. D. Michael Franklin – Raised concern about courses that have “0 credit hours” – the answer is never “that’s what’s best for the students” because it is more about fitting what we want into the program. Discussion ensued. <ul style="list-style-type: none"> Doug Moodie concurred; however, there are a bunch of BUSA courses for “0 Credit Hours” More discussion ensued around the need for clarification on policies or practices around “0 Credit hour classes” | <input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to Approve By: D. Michael Franklin <input checked="" type="checkbox"/> Motion Seconded By: Zeynep Kelani <input type="checkbox"/> Motion to Wave Second Reading By: <input type="checkbox"/> Motion Seconded By: <input checked="" type="checkbox"/> Approved by ALL <input type="checkbox"/> Rejected Notes: Amendment – contingent upon the change to ECON 2106 and insertion of the “HMGT 3000-4000 level classes” |

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| | | <ul style="list-style-type: none"> - Typo – Business Electives “Nine hours of credit for upper-division...” - Note from Chair to the UPCC Representatives: PLEASE Review the BOR documents attached to new degree programs and submit your edits | courses” in the Major field section. |
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WELLSTAR CHHS

| Proposal | Action & Proposal Type | Discussion | Status |
|--|--|---|---|
| Integrated Health Sciences (IHS), BS <u>New Courses</u> IHS 2100 IHS 3240 IHS 4445 IHS 4760 IPE 4413 ECON 3478 PHE/NURS 3330 (Crosslist) WELL 2000 (New Course) | New Program/Major AND new courses (see list) | <p>FYI - This proposal relies on existing courses that are also being submitted for revision, so they are inclusive of IHS.</p> <p>Presenting: Susan Dyess & Candice (didn't get last name nor was it on the Guest Sign In) – from Integrated Health Sciences</p> <ul style="list-style-type: none"> - Designed to be a safety net for Nursing students who don't get into the program. - Currently, more than 30% of the students who don't get in transfer - We tried to eliminate prerequisites that hinder the progress of students. - We developed a 30 credit hour core using currently existing courses at KSU – inter professional education. Wanted it to be flexible enough for students who were off-ramping from other programs to still pursue their interest. - Jennifer Wade-Berg: we updated the CIP Codes document(s) - There is a letter included in the proposal from Barbara Gainey regarding COM class. - Question regarding ECON 3478 – prerequisites need to be more specific <ul style="list-style-type: none"> o We can't narrow it down much more but we can program the list of courses. - Commendation to the Curriculum Team for their help through this process! - Michelle – Can we point out where HIS 3000 & 4000 Upper Elective language might go in the Schema? Amy Jones pointed out that you don't need it. - Note from Chair to the UPCC Representatives: PLEASE Review the BOR documents attached to new degree programs and submit your edits | <input type="checkbox"/> Representation not present; tabled <input type="checkbox"/> Motion to Approve By: Susan Vande Ven <input checked="" type="checkbox"/> Motion Seconded By: Susan Rouse <input type="checkbox"/> Motion to Wave Second Reading By: <input type="checkbox"/> Motion Seconded By: <input checked="" type="checkbox"/> Approved by ALL <input type="checkbox"/> Rejected Notes: |

SOUTHERN POLYTECHNIC CEET

| Proposal | Action & Proposal Type | Discussion | Status |
|--|--|--|---|
| Biomedical Engineering Minor (New Minor) <u>Courses</u> ENGR 3410 (New Course) ENGR 3411 (New Course) ENGR 3412 (New Course) ES 2300 (Prereq/Coreq) | New Minor, 3 new courses, and a course change to ES 2300 | No Representatives present. ☹️ <u>Major Questions:</u> <ul style="list-style-type: none"> - Who is this minor for? The title and language is confusing. <ul style="list-style-type: none"> o It sounds like a great major, but as a minor, we are not sure how its going to exist. o Concerned about the CPoS. o The Prerequisites to get into the minor seem to be pretty strict. o It seems like this is for Engineers interested in the Biomedical area, but we are not sure. - Another Concern – ENGR 3410 already exists from Southern Poly, so they’d need a new number. - Kevin Gwaltney asked to please revisit and reconsider CIP Codes. | <input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to TABLE By: Bill Griffiths <input checked="" type="checkbox"/> Motion Seconded By: D. Michael Franklin <input type="checkbox"/> Motion to Wave Second Reading By: <input type="checkbox"/> Motion Seconded By: <input checked="" type="checkbox"/> Approved - ALL <input type="checkbox"/> Rejected Notes: |

| Proposal | Action & Proposal Type | Discussion | Status |
|-----------------------------|------------------------|--|---|
| ES 2300 Medical Terminology | PreReq/CoReq | Reason pulled – its a part of the package for Electrical Engineering. IF the Biomedical Engineering Minor does not pass, Academic Affairs can and will remove that minor from the Prerequisites. - | <input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to Approve By: Bill Griffiths <input checked="" type="checkbox"/> Motion Seconded By: D. Michael Franklin <input type="checkbox"/> Motion to Wave Second Reading By: <input type="checkbox"/> Motion Seconded By: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> MOTION WITHDRAWN Notes: Discussion: Kevin Gwaltney asked department to please consider CIP codes |
| ES 2300 Medical Terminology | PreReq/CoReq | | <input type="checkbox"/> Representation not present; tabled <input type="checkbox"/> Motion to Table until other ES proposals present By: Bill Griffiths |

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| | | | <input checked="" type="checkbox"/> Motion Seconded By: Amanda Wansa Morgan <input type="checkbox"/> Motion to Wave Second Reading By: <input type="checkbox"/> Motion Seconded By: <input checked="" type="checkbox"/> Approved to Table-ALL <input type="checkbox"/> Reject Notes: FYI to HIS Proposals that this ES course is tabled. |
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UPCC Business

Motion to Inclusion of a special meeting of the UPCC on January 30, 2020 (12:30 – 2:00 PM) AND to adjourn.

By Bill Griffiths
2nd – Doug Moodie
Approved by All

Reminders:

UPCC Executive Committee
January 9, 2020
12:30 PM – 2:00 PM
Prillaman Hall Suite 3200 Conference Room

UPCC Executive Committee
January 16, 2020
12:30 PM – 2:00 PM
Prillaman Hall Suite 3200 Conference Room

UPCC Executive Committee
February 6, 2020
12:30 PM – 2:00 PM
Prillaman Hall Suite 3200 Conference Room

UPCC
January 23, 2020
12:30 PM – 2:00 PM
Prillaman Hall Room 1105
Marietta Campus

UPCC
February 13, 2020
12:30 PM – 2:00 PM
Atrium Building, Room J201L
Marietta Campus

UPCC
February 20, 2020
12:30 PM – 2:00 PM
Atrium Building, Room J201L
Marietta Campus

ADJOURNMENT